

September 27, 2019

RE: RFQ – Village Hall Architectural & Engineering Design Services – Request for information

Thank you for your interest in the Village's project. Highlighted responses to requests for information are listed below. Please note the list is a compilation of questions submitted from multiple Contractors and Suppliers.

Previous RFI responses and addenda can be viewed at: <http://www.royalpalmbeach.com/Rfps>

Sincerely,

Christopher Marsh, P.E.  
Village Engineer  
Office: (561) 790-5131  
Village of Royal Palm Beach  
Engineering Department  
1050 Royal Palm Beach Boulevard  
Royal Palm Beach, FL 33411  
[cmarsh@royalpalmbeach.com](mailto:cmarsh@royalpalmbeach.com)

**Sent:** Tuesday, September 24, 2019 4:01 PM

**To:** Christopher Marsh <CMarsh@RoyalPalmBeach.com>

**Subject:** Village Hall Architectural and Engineering Design Services RFQ #EN2001

We have a few questions regarding the above referenced RFQ.

1. Regarding the Emergency Operations Center, what degree of hardening are you looking for the building, Category 3, 4 etc.?

*Response: The Building shall be designed as a risk category IV building in accordance with the latest addition of the Florida Building Code.*

2. Will low voltage/technology, data and security be provided by the Owner?

*Response: No, but it will be part of the Design Services.*

3. The Estimated Construction Costs Table provided indicates that all but approximately \$155,240 will be used for the construction of the new building. Regarding the modifications to the three surrounding buildings what is your estimated scope of work for these given the limited budget shown?

*Response: Assume a budget of \$100,000 per building (this will be a separate budget).*

4. Lastly, in the RFI issued, item one indicated that you are only seeking 330 forms from the Prime consultant and no 330s are needed from the sub consultants. Do you desire **any** documentation from the sub-consultants regarding their licensure, insurance etc.?

*Response: Not as part of this submission*

**Sent:** Monday, September 23, 2019 9:28 AM

**To:** Christopher Marsh <CMarsh@RoyalPalmBeach.com>

**Subject:** Panasonic Request To Know If Low Voltage Security Cameras Is Part RFQ – Village Hall Architectural & Engineering Design Services – October 3, 2020 – RFQ Deadline

1. Panasonic would like to Request and Know If Low Voltage Security Cameras Is Part Of RFQ – Village Hall Architectural & Engineering Design Services – October 3, 2020 – RFQ Deadline

*Response: Yes, security cameras will be included in the design scope. However, minor elements of the design will not be considered in the selection process.*

**Sent:** Friday, September 20, 2019 2:01 PM

**To:** Clerk's Office <Clerks\_Office@RoyalPalmBeach.com>

**Subject:** RFQ Village Hall Architectural & Engineering Design EN2001

1. On pg.5 – Procedure for submitting Proposals you ask for Cover Sheet/Letter of Transmittal/SF330 Form/Sworn Statements/Licensing & Insurance yet in your Addendum 1 scoring criteria it has experience/past performance/understands the project/approach and workload all categories that are to receive points. I don't see in the procedures for submittal any request to submit under those categories. How are we to address this?

*Response: Within the Standard Form 330, the various Sections provide for relevant information, specifically Section E and Section F. In addition, there is Section H. Additional Information which allows the Proposer to provide any other relative information.*

**Sent:** Monday, September 16, 2019 5:16 PM

**To:** Clerk's Office <Clerks\_Office@RoyalPalmBeach.com>

**Subject:** RFQ - Village Hall Architectural & Engineering Design Services - EN2001

To Whom It May Concern:

1. Netta Architects is interested in submitting a proposal for the above RFQ. Do you need sf330's from just the prime or the consultants? If you could let me know.

*Response: The SF330 are only required for the prime Consultant.*

**Sent:** Monday, September 16, 2019 10:32 AM

**To:** Vickie Day <vday@RoyalPalmBeach.com>

**Subject:** EN 2001 - Village Hall Design Services

Good Day,

1. On page 19 of the RFQ, 'SCHEDULE' – it lists the deadline and selection committee initial ranking meeting as dates in 2020, should this be 2019?

*Response: Addendum One was issued correcting the following dates to 2019:*

- *October 3, 2020 – RFQ Deadline*
- *October 17, 2020 – Selection Committee initial ranking meeting*