

Initial Ranking Meeting Minutes

Project Title: RPB Village Hall Construction Services

Project Numbers: EN2104 & EN2105

Date: Monday, March 22, 2021

Time: 10:00am

The purpose of the pre-qualification process was to impartially evaluate a contractor, and to properly determine by its responsible business practices, work experience, manpower, and equipment that it is qualified to bid on the Royal Palm Beach Village Hall construction project. The Construction project consists of a new 25,380 SF building, demolition of the existing Village Hall building, and reconfiguring the site to accommodate the new building. The project budget is \$9,900,000.

The committee members individually reviewed proposals and scored the proposals based on the “Preliminary Scoring Criteria Guidelines (Exhibit E)*”. Scores were recorded on the “Score Summary Sheet (Exhibit H)*” at the meeting.

The top ten Contractors with the lowest “Committee Ranking Score” were as follows:

1. Proctor
2. KVC
3. Verdex
4. SCEC
5. Kast
6. D.Stephenson
7. Wharton
8. Burke
9. DiPompeo
10. Marganti

These Contractors will be given an opportunity of twenty (20) minutes to present and answer questions from the committee. After the presentations, these ten firms will be re-ranked in accordance with “Final Scoring Criteria Guidelines” and the top five with the lowest “Committee Ranking Score” will be qualified to bid the Village Hall Construction Services Project (EN2104 & EN2105). The selection committee is comprised of Ray Liggins, Chris Marsh, Tim Tack and Paul Webster. All committee members were present at the meeting.

Please refer to the sign in sheet for others in attendance.

*One of the Interview Guidelines Point Summary sheets (Exhibit E) had a mathematical error. The error was corrected and the corrected forms were signed by the committee members. The original forms and the corrected forms are attached to the meeting minutes.

Exhibit G

Village of Royal Palm Beach Selection Committee Results - Exhibit E: totals

Project Name: Village Hall Construction Services
Meeting Date: Monday, March 22, 2021
Meeting Time: 10:00AM

		Committee Members					
Firms / Indicators		Ray Liggins	Chris Marsh	Tim Tack	Paul Webster		
Ahrens							
Total Points (0-100)		68	68	90	81	41	Committee Ranking**
Individual Rank Score*		12	10	9	10		11
						Total Rank Score	
Burke							
Total Points (0-100)		74	76	91	84	32	Committee Ranking**
Individual Rank Score*		9	7	8	8		8
						Total Rank Score	
D.Stephson							
Total Points (0-100)		88	75	92	92	21.5	Committee Ranking**
Individual Rank Score*		3.5	8	7	3		6
						Total Rank Score	
DiPompeo							
Total Points (0-100)		73	64	94	87	33	Committee Ranking**
Individual Rank Score*		10	12	5	6		9
						Total Rank Score	
Kast							
Total Points (0-100)		90	88	93	76	21	Committee Ranking**
Individual Rank Score*		2	1	6	12		5
						Total Rank Score	
KVC							
Total Points (0-100)		88	78	97	95	12.5	Committee Ranking**
Individual Rank Score*		3.5	5	2	2		2
						Total Rank Score	
MCM							
Total Points (0-100)		70	69	84	77	43	Committee Ranking**
Individual Rank Score*		11	9	12	11		12
						Total Rank Score	
Morganti							
Total Points (0-100)		77	67	88	83	39	Committee Ranking**
Individual Rank Score*		8	11	11	9		10
						Total Rank Score	
Proctor							
Total Points (0-100)		92	83	98	85	11	Committee Ranking**
Individual Rank Score*		1	2	1	7		1
						Total Rank Score	
SCEC							
Total Points (0-100)		79	79	95	91	19	Committee Ranking**
Individual Rank Score*		7	4	4	4		4
						Total Rank Score	
Verdex							
Total Points (0-100)		84	81	96	89	16	Committee Ranking**
Individual Rank Score*		5	3	3	5		3
						Total Rank Score	
Waypoint							
Total Points (0-100)		66	61	60	75	52	Committee Ranking**
Individual Rank Score*		13	13	13	13		13
						Total Rank Score	
Wharton							
Total Points (0-100)		80	77	89	97	23	Committee Ranking**
Individual Rank Score*		6	6	10	1		7
						Total Rank Score	

*The firm with the highest "Total Points" will receive an "Individual Rank Score" of 1, firm with second the highest "Total Points" will receive an "Individual Rank Score" of 2, etc
 **the number 1 firm shall have the lowest "Total Rank Score"
 In the event of a total rank score tie, committee members shall attempt to break the tie by way of vote

Committee Member Signature / Date: Rce 3/23/21
 Committee Member Name (Printed): Ray Liggins
 Committee Member Signature / Date: CEW 3/23/21
 Committee Member Name (Printed): Chris Marsh
 Committee Member Signature / Date: TJ 3/23/21
 Committee Member Name (Printed): Tim Tack
 Committee Member Signature / Date: [Signature] 3/23/21
 Committee Member Name (Printed): Paul Webster

One of the Interview Guidelines Point Summary sheets (Exhibit E) had a mathematical error. The numbers highlighted in blue were updated due to the said mathematical error. The original forms and the corrected forms are attached to the meeting minutes.

Firm Name	Ahrens	Burke	D.Stephson	DiPompeo	Kast	KVC	MCM	Morganti	Proctor	SCEC	Verdex	Waypoint	Wharton
Essential Requirements for Qualification (Y=Qualified, N=Disqualified)	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Current Organization and Structure of the Business (0-10 Points)	8	6	7	8	10	5	5	9	9	7	9	5	8
History & Business & Organizational Performance (0-10 Points)	5	7	8	7	10	8	5	8	9	8	6	5	8
Number of disputes (0-20 Points)	10	15	20	15	10	20	10	10	20	20	20	20	14
Bonding capacity (0-10 Points)	5	7	7	8	10	7	5	10	9	6	5	0	10
Letters of recommendation from completed projects (0-25 Points)	20	19	23	17	25	23	23	20	25	20	24	18	20
Past projects are similar to the Village Hall Construction (0-25 Points)	20	20	23	18	25	25	22	20	20	18	20	18	20
Total Points (Maximum 100 Points)	68	74	88	73	90	88	70	77	92	79	84	66	80
Individual Rank Score*	12	9	3.5**	10	2**	3.5**	11	8	1	7	5	13	6

*The firm with the highest "Total Points" will receive an "Individual Rank Score" of 1, firm with second the highest "Total Points" will receive an "Individual Rank Score" of 2, etc.

**The numbers highlighted in blue were updated due to a mathematical error. The original form is attached to the meeting minutes.

Committee Member Signature Raymond C. Liggins Date 3/23/21

Ray Liggins
Committee Member Name (printed) Ray L. Liggins

Firm Name	Althaus	Burke	D.Stephenson	DiPompeo	Kast	KVC	MCM	Morganti	Proctor	SCEC	Vertex	Waypoint	Wharton
Essential Requirements for Qualification (Y=Qualified, N=Disqualified)	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Current Organization and Structure of the Business (0-10 Points)	6	8	6	5	9	6	5	6	8	7	8	4	6
History & Business & Organizational Performance (0-10 Points)	8	8	8	6	9	7	5	6	8	7	6	4	7
Number of disputes (0-20 Points)	10	12	10	20	12	12	10	8	15	20	20	20	15
Bonding capacity (0-10 Points)	5	10	5	5	10	6	8	8	10	8	8	5	10
Letters of recommendation from completed projects (0-25 Points)	20	19	23	8	24	23	21	20	24	20	23	14	20
Past projects are similar to the Village Hall Construction (0-25 Points)	19	19	23	20	24	24	20	19	18	17	16	14	19
Total Points (Maximum 100 Points)	68	76	75	64	88	78	69	67	83	79	81	61	77
Individual Rank Score*	10	7	8	12	1	5	9	11	2	4	3	13	6

*The firm with the highest "Total Points" will receive an "Individual Rank Score" of 1, firm with second the highest "Total Points" will receive an "Individual Rank Score" of 2, etc.

Ce W 3/22/21
 Committee Member Signature Date

Christopher Marsh
 Committee Member Name (printed)

Firm Name	Ahrens	Burke	D.Stephson	DiPompeo	Kast	KVC	MCM	Morganli	Proctor	SCEC	Verdex	Waypoint	Wharton
Essential Requirements for Qualification (Y=Qualified, N=Disqualified)	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Current Organization and Structure of the Business (0-10 Points)	9	8	7	7	10	10	7	9	10	9	8	10	9
History & Business & Organizational Performance (0-10 Points)	8	7	7	7	10	10	7	8	10	9	8	10	8
Number of disputes (0-20 Points)	18	18	20	20	15	17	14	14	20	20	20	20	16
Bonding capacity (0-10 Points)	8	10	10	10	10	10	9	10	10	8	10	5	10
Letters of recommendation from completed projects (0-25 Points)	24	25	25	25	25	25	25	24	25	24	25	5	22
Past projects are similar to the Village Hall Construction (0-25 Points)	23	23	23	25	23	25	22	23	23	25	25	10	24
Total Points (Maximum 100 Points)	90	91	92	94	93	97	84	88	98	95	96	60	89
Individual Rank Score*	9	8	7	5	6	2	12	11	1	4	3	13	10

*The firm with the highest "Total Points" will receive an "Individual Rank Score" of 1, firm with second the highest "Total Points" will receive an "Individual Rank Score" of 2, etc.

Timothy Tack

Committee Member Signature

Timothy Tack

Committee Member Name (printed)

3/22/2021

Date

Firm Name	Ahrens	Burke	D.Stephson	D.Pompeo	Kast	KVC	MCM	Morganti	Proctor	SCEC	Verdex	Waypoint	Wharton
Essential Requirements for Qualification (Y=Qualified, N=Disqualified)	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Current Organization and Structure of the Business (0-10 Points)	9	10	10	8	8	10	8	10	9	10	9	8	10
History & Business & Organizational Performance (0-10 Points)	8	9	9	8	10	9	7	8	8	10	10	9	10
Number of disputes (0-20 Points)	18	16	20	20	10	18	10	14	20	20	20	20	19
Bonding capacity (0-10 Points)	8	9	9	9	10	10	7	9	8	9	10	5	10
Letters of recommendation from completed projects (0-25 Points)	18	20	22	21	20	24	23	21	20	21	20	18	24
Past projects are similar to the Village Hall Construction (0-25 Points)	20	20	22	21	18	24	22	21	20	21	20	15	24
Total Points (Maximum 100 Points)	81	84	92	87	76	95	77	83	85	91	89	75	97
Individual Rank Score*	10	8	3	6	12	2	11	9	7	4	5	13	1

*The firm with the highest "Total Points" will receive an "Individual Rank Score" of 1, firm with second the highest "Total Points" will receive an "Individual Rank Score" of 2, etc.



Committee Member Signature

Paul L. Webster, PE, CSM

Committee Member Name (printed)

3/22/21
Date

EXHIBIT H

Village of Royal Palm Beach Selection Committee Results - Exhibit E totals

Project Name: Village Hall Construction Services
Meeting Date: Monday, March 22, 2021
Meeting Time: 10:00AM

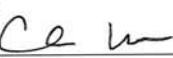
Firms / Indicators	Committee Members				Total Rank Score	Committee Ranking**
	Ray Liggins	Chris Marsh	Tim Tack	Paul Webster		
Ahrens						
Total Points (0-100)	68	68	90	81	41	11
Individual Rank Score*	12	10	9	10		
Burke						
Total Points (0-100)	74	76	91	84	32	8
Individual Rank Score*	9	7	8	8		
D.Stephson						
Total Points (0-100)	88	75	92	92	22	5
Individual Rank Score*	4	8	7	3		
DiPompeo						
Total Points (0-100)	73	64	94	87	33	9
Individual Rank Score*	10	12	5	6		
Kast						
Total Points (0-100)	90	88	93	76	22	5
Individual Rank Score*	3	1	6	12		
KVC						
Total Points (0-100)	91	78	97	95	11	1
Individual Rank Score*	2	5	2	2		
MCM						
Total Points (0-100)	70	69	84	77	43	12
Individual Rank Score*	11	9	12	11		
Morganti						
Total Points (0-100)	77	67	88	83	39	10
Individual Rank Score*	8	11	11	9		
Proctor						
Total Points (0-100)	92	83	98	85	11	1
Individual Rank Score*	1	2	1	7		
SCEC						
Total Points (0-100)	79	79	95	91	19	4
Individual Rank Score*	7	4	4	4		
Verdex						
Total Points (0-100)	84	81	96	89	16	3
Individual Rank Score*	5	3	3	5		
Waypoint						
Total Points (0-100)	66	61	60	75	52	13
Individual Rank Score*	13	13	13	13		
Wharton						
Total Points (0-100)	80	77	89	97	23	7
Individual Rank Score*	6	6	10	1		

*The firm with the highest "Total Points" will receive an "Individual Rank Score" of 1, firm with second the highest "Total Points" will receive an "Individual Rank Score" of 2, etc.

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In the event of a total rank score tie, committee members shall attempt to break the tie by way of vote.

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Committee Member Name (Printed): Ray Liggins

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Committee Member Signature / Date: 3/22/21 
Committee Member Name (Printed): Tim Tack

Committee Member Signature / Date: 3/22/21 
Committee Member Name (Printed): Paul Webster

VOID DUE TO MATHEMATICAL ERROR

Firm Name	Ahrens	Burke	D.Stephson	DiPompeo	Kast	KVC	MCM	Morganiti	Proctor	SCFC	Verdex	Waypoint	Wharton
Essential Requirements for Qualification (Y=Qualified, N=Disqualified)	Y	Y	Y*	Y	Y*	Y	Y	Y	Y*	Y*	Y	Y	Y
Current Organization and Structure of the Business (0-10 Points)	8	6	7	8	10	5	5	9	9	7	9	5	8
History & Business & Organizational Performance (0-10 Points)	5	7	8	7	10	8	5	8	9	8	6	5	8
Number of disputes (0-20 Points)	10	15	20	15	10	20	10	10	20	20	20	20	14
Bonding capacity (0-10 Points)	5	7	7	8	10	7	5	10	9	6	5	0	10
Letters of recommendation from completed projects (0-25 Points)	20	19	23	17	25	23	23	20	25	20	24	18	20
Past projects are similar to the Village Hall Construction (0-25 Points)	20	20	23	18	25	25	22	20	20	18	20	18	20
Total Points (Maximum 100 Points)	68	74	88	73	90	91	70	77	92	79	84	66	80
Individual Rank Score*	12	9	4	10	3	2	11	8	1	7	5	13	6

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RC Liggins 3/22/21
 Committee Member Signature Date

Ray Liggins
 Committee Member Name (printed)

VOID DUE TO MATHEMATICAL ERROR

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1 of 1



Village of Royal Palm Beach, Florida
RFQ Scoring Meeting- Village Hall Construction Services EN2104 & EN2105
 Monday, March 22, 2021 at 10:00am

Bid Opening Sign-In Sheet

Name	Company	Work Number	Email
JIM AULD	WHARTON SMITH	561-225-4164	JAVUL@WHARTONSMITH.COM
LISA KING	VERDEX CONST.	561-440-1800	LISA.KING@verdex.com
MARISSA KOSIJC		"	marissa.kosiejc@verdex.com
Dave DeMay	Kast Constrng	5615780086	ddemay@kastbuild.com
Dwayne Stephenson	D. Stephenson Const.	3059226333	Dwayne@dstephenson.com
DARON MOH	MCM	305-541-0000	dmoh@mcm-us.com
Elliot Press	MCM	305-541-0000	epress@mcm-us.com
LUKE WESTCOTT	The Morganti Group	661)889-3094	lwestcott@morganti.com
Andrew Kennedy	Proctor Construction	772.2346164	Akennedy@proctorcc.com
Leah Griffin	State Contracting	954.923.4747	lgriffin@statecontracting.com
MARGARITA CONCA	LNC CONSTRUCTION	305.957.9907	MargaritaConca@lncconstruction.com
GERRY KELLY	WHARTON-SMITH, INC	561-748-5956	gkelly@whartonsmith.com

--- Please leave a copy of your business card with this sheet ---



Village of Royal Palm Beach, Florida

1050 Royal Palm Beach Boulevard Royal Palm Beach, Florida 33411

Telephone (561) 790-5100 Fax (561) 790-5174 E-mail: clerk@royalpalmbeach.com

Bid Posting 2/26/21

PUBLIC NOTICE

The Village of Royal Palm Beach will be holding a public meeting on

Monday, March 22, 2021 at 10:00 a.m.

in the Meeting Hall Conference Room

to review scoring and rank the proposals for

RPB Village Hall Construction Services RFQ