## **INVITATION TO BID**

Sealed bids will be received by the Village of Royal Palm Beach, Florida at the Office of the Village Clerk, located at 1050 Royal Palm Beach Boulevard, Royal Palm Beach, Florida 33411, for subject project 3:00 p.m. local time Thursday, June 22, 2023, then opened publicly at that time.

## **PROJECT:** USED OFFICE FURNITURE SALE

## Project Description:

The Village of Royal Palm Beach is seeking proposals from qualified buyers for the purchase of used furniture from the building located at 1050 Royal Palm Beach Blvd., Royal Palm Beach, FL 33411. The successful bidder will be required to disassemble and transport the furniture to their own location.

The furniture includes a variety of office furniture, such as desks, chairs, tables, and file cabinets. The furniture is in good condition and is being sold as-is.

The Contract Documents will be open to inspection at the Clerk's office. Contract documents may be purchased after noon on Thursday, June 8, 2023 from the Village of Royal Palm Beach, ATTN: Village Clerk, 1050 Royal Palm Beach Boulevard, Royal Palm Beach, Florida, 33411 at the following prices, which are non-refundable:

Complete Set: \$100.00 Packaging & Mailing Charges / Set: \$200.00

(Drawings & Project Manual)

Project plans and documents may be requested free of charge at: www.royalpalmbeachfl.gov/rfps

In accordance with F.S. 287.133 (2) (a), persons and affiliates who have been placed on the convicted vendor list may not submit bids, contract with, or perform work (as a contractor, supplier, subcontractor or consultant) with any public entity (i.e. Village of Royal Palm Beach) in excess of Ten Thousand Dollars (or such other amount as may be hereafter established by the Florida Division of Purchasing in accordance with F.S. 287.017) for a period of 36 months from the date of being placed on the convicted vendor list.

A pre-bid conference will be held on Thursday, June 15, 2023 at 3:00 p.m. at 1050 Royal Palm Beach Blvd., Royal Palm Beach, FL 33411.

The pre-bid conference is **not mandatory**.

The OWNER reserves the right to reject any or all Bids, to waive informalities, and to re-advertise.

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