

August 24, 2023

RE: Project Name: Municipal Engineering Services – Request for information

Thank you for your interest in the Village's project. Highlighted responses to requests for information are listed below. Please note the list is a compilation of questions submitted from multiple firms.

Previous RFI responses and addenda can be viewed at: <http://www.royalpalmbeachfl.gov/rfps>

Sincerely,

Christopher Marsh, P.E.
Village Engineer
Office: (561) 790-5131
Village of Royal Palm Beach
Engineering Department
1050 Royal Palm Beach Boulevard
Royal Palm Beach, FL 33411
cmarsh@royalpalmbeach.com

RFI #1

From: Sarah Abercrombie <sarah@simmonsandwhite.com>
Sent: Tuesday, August 8, 2023 11:27 AM
To: Christopher Marsh <cmarsh@royalpalmbeachfl.gov>
Cc: Rob Rennebaum <rob@simmonsandwhite.com>
Subject: RFQ- Municipal Engineering Services - RFI

Good Morning Mr. Marsh,

Is the preference of the Village to have the proposing Civil Engineering firm assemble a team to include support consultants such as but not limited to Surveying, Geotechnical Engineering, Electrical/Lighting and/or Structural Engineering?

Only submit information on your firm.

RFI #2

From: Angel Enriquez
Sent: Friday, August 11, 2023 1:15 PM
To: cmarsh@royalpalmbeachfl.gov
Cc: Robin Cronk <RCronk@royalpalmbeachfl.gov>; Adrian Robaina <arobaina@connecteng.us>; Daniel Greenberg <dgreenberg@connecteng.us>; Rodney C. Devera <rdevera@connecteng.us>
Subject: RE: Form submission from: Bid Package Request Form

1. Define – Municipal Engineering Services – see Exhibit A Statement of Work
2. For Standard 330 – Can we only list projects from past 6 months? See response below

3. It may be difficult for a smaller firm to provide relevant projects for only the past 6 months not to mention those projects are likely not completed. Wouldn't it be more relevant to include projects comparable to the scope of work that have been completed? **Yes, you can list projects beyond six months if you feel it better defines your firm**
4. Can we also use projects from our staffs past experience in other firms or do you only allow projects completed by the proposing firm? **Proposing firm only**
5. Is there a page limit for this response package? **No**
6. Any local preference or preference to Small Businesses? **See exhibit f for scoring criteria**
7. Any restriction / requirement of numbers of years of experience? **No**
8. Do you count years of experience of staff or firms' years of experience? **See exhibit f for scoring criteria**
9. Are there any requirements to be prequalified with Palm Beach County? **No**
10. Define "types of facilities" in the scoring on page 27 ? **see statement of work**
11. Scope of the project is for parks, roadways, parking lots, sidewalks, water, sewer, drainage, lighting. Does our firm have to be able to perform all of that work? Most of what is mentioned is Civil work however lighting would contain electrical engineering? **We are looking for your firms core capabilities, we understand that certain projects will require subconsultants.**
12. What is the estimated range or construction cost / design fee for the expected types of projects the village anticipates? **varies**
13. Can you please explain what the Village means by contract documents may be purchased – Project plans and documents as describes on page ? **you can either buy the contract documents or download them for free**