

VILLAGE OF ROYAL PALM BEACH, FLORIDA

PROJECT NAME: **Renovate & Expand Recreation Center**

PROJECT NUMBER: **PR2201**

ADDENDUM NUMBER: ONE

DATE OF ISSUANCE: Thursday, September 6, 2024

TO: Prospective Bidders

THIS ADDENDUM NO. **ONE** INCLUDES THE FOLLOWING:

Bid Documents

1. Change the bid opening date from Thursday, September 26, 2024 at 3:00pm to Thursday, October 10, 2024 at 3:00pm.
2. Replace pages 4, 6, 14, and 15 with the attached Addendum 1 pages 4, 6, 14, and 15.

APPROVED BY: Christopher A. Marsh, P.E., Village Engineer

ACKNOWLEDGMENT OF RECEIPT: _____
Bidder

REQUEST FOR PROPOSAL

Sealed proposals will be received by the Village of Royal Palm Beach, Florida at the Office of the Village Clerk, located at 1050 Royal Palm Beach Boulevard, Royal Palm Beach, Florida 33411, for subject project 3:00 p.m. local time Thursday, ~~September 26~~ **October 10**, 2024, then opened publicly at that time.

PROJECT: RPB Recreation Center Renovations and Expansion Design Build Project

Project NO: PR2201

Project Description:

The Village of Royal Palm Beach shall only accept bids from PRE-QUALIFIED DESIGN-BUILDERS for this project. The Village of Royal Palm Beach seeks a qualified design-build firm to transform the Royal Palm Beach Recreation Center located at 100 Sweet Bay Lane, Royal Palm Beach, FL 33411. This project combines both renovation and expansion. The project scope includes a new gymnasium and meeting rooms totaling 25,000 square feet. Renovations will be performed throughout the existing 32,000 square-foot building.

The Contract Documents will be open to inspection at the Clerk's office. Contract documents may be purchased after noon on Thursday, August 15, 2024 from the Village of Royal Palm Beach, ATTN: Village Clerk, 1050 Royal Palm Beach Boulevard, Royal Palm Beach, Florida, 33411 at the following prices, which are non-refundable:

Complete Set: \$300.00 Packaging & Mailing Charges / Set: \$100.00
(Drawings & Project Manual)

Project plans and documents may be downloaded free of charge at:

<https://www.royalpalmbeachfl.gov/community/webform/bid-package-request-form>

In accordance with F.S. 287.133 (2) (a), persons and affiliates who have been placed on the convicted vendor list may not submit bids, contract with, or perform work (as a DESIGN-BUILDER, supplier, subcontractor or consultant) with any public entity (i.e. Village of Royal Palm Beach) in excess of Thirty-Five Thousand Dollars (or such other amount as may be hereafter established by the Florida Department of Management Services in accordance with F.S. 287.017) for a period of 36 months from the date of being placed on the convicted vendor list.

The OWNER reserves the right to reject any or all Bids, to waive informalities, and to re-advertise.

Publish: Palm Beach Post: Friday, August 16, 2024
www.royalpalmbeachfl.gov: Thursday, August 15, 2024

firms during the second phase of the selection process (the RFP). The PDF files for the project are included with this RFP.

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1.5 QUALIFICATION OF PROPOSERS:

Minimum of five (5) year experience in the design and construction of capital facilities.

1.6 ENTERING PROPOSALS:

All submittals must be sent on 8½x11 inch paper.

One (1) unbound original and three (4) copies of the complete proposal must be received in the Village Clerk’s Office, located at 1050 Royal Palm Beach Boulevard, Royal Palm Beach, FL 33411 **by Thursday, ~~September 26~~ October 10, 2024, 3:00 p.m.** local time. The original and all copies must be submitted in a sealed envelope or container. The Proposer’s complete return address must be included on the outer envelope or wrapper enclosing any materials submitted in response to this RFP. The outer envelope or wrapper should be addressed as follows:

Proposer Name
Address
Phone Number

Royal Palm Beach Village Clerk’s Office
1050 Royal Palm Beach Boulevard
Royal Palm Beach, FL 33411

Title: **RPB Recreation Center Renovations and Expansion Design Build Project, PR2201**

Due Date: **Thursday, ~~September 26~~ October 10, 2024, 3:00 p.m. local time**

Hand-carried proposals may be delivered to the above address ONLY between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, excluding holidays observed by the Village. Proposals by telephone, email, telegram, or facsimile shall not be accepted.

Proposers are responsible for informing any commercial delivery services, if used, of all delivery requirements and for insuring that the required address information appears on the outer wrapper or envelope used by such service.

The Price Proposal Page(s) (Exhibit A) must be signed by the individual or authorized signatory of the entity who is legally authorized to enter into a contractual relationship in the name of the Proposer (Authorized Person) and the Proposer must affix their company’s corporate seal, if applicable, to the document. In the absence of a corporate seal, proposals must be notarized by a Notary Public.

The authorized representative signature required on all proposals and the Contract must be made by the legally appropriate person on behalf of the Proposer or Proposer entity.

2.21 CERTIFICATION PURSUANT TO FLORIDA STATUTE § 215.4725

Florida Statute § 215.4725: Contractor must certify that the company is not participating in a boycott of Israel. Contractor must also certify that Contractor is not on the Scrutinized Companies that Boycott Israel list, not on the Scrutinized Companies with Activities in Sudan List, and not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or been engaged in business operations in Cuba or Syria. Contractor must submit the certification that is attached to this agreement. Submitting a false certification shall be deemed a material breach of contract. The Village shall provide notice, in writing, to the Contractor of the Villages determination concerning the false certification. The Contractor shall have ninety (90) days following receipt of the notice to respond in writing and demonstrate that the determination of false certification was made in error. If the Contractor does not demonstrate that the Villages determination of false certification was made in error then the Village shall have the right to terminate the contract and seek civil remedies pursuant to Florida Statute § 215.4725.

2.22 Tentative Project Timeline

Event	Approx. Number of Calendar Days To Complete	Approx. Date
RFQ Proposal Opening	N/A	7/10/2024
Selection Committee scored and ranked based on RFQ-PR2201 Exhibit E criteria	29	8/8/2024
Design-Build Firms gave presentations to the Selection Committee	6	8/14/2024
Selection Committee scored and ranked based on RFQ-PR2201 Exhibit F criteria; two Design-Build Firms were qualified to submit proposals for the RFP-PR2201	1	8/15/2024
RFP-PR2201 documents advertised	1	8/16/2024
Confidential meeting will be held with each of the Design-Build Firms	14	8/29/2024- 9/05/24

Proprietary meeting will be held with each of the Design-Build Firms	7	9/5/2024 9/19/24
Short-listed Design-Build Firms submit sealed proposals for RFP-PR2201	21	9/26/2024 10/10/24
Selection Committee will score and rank based on the RFP-PR2201 criteria	14	10/10/2024 10/24/24
Village Council will vote on the award of the RFP-PR2201 contract.	7	10/17/2024 11/14/24
Notice of Award / copies of the contract will be sent to DESIGN-BUILDER	7	10/24/2024 11/21/24
3 signed copies of the contract / required bonds will be returned to the Village	14	11/7/2024 12/5/24
Contract will be reviewed by the Village Attorney	7	11/14/2024 12/12/24
Contract executed by Village Manager & Issued to DESIGN-BUILDER (effective date of the agreement)	1	11/15/2024 12/13/24
Pre-Construction Requirements Due	7	11/22/2024 12/20/24
Pre-Construction Meeting	3	11/25/2024 12/23/24
Notice to Proceed Issued	42	1/6/2025 2/3/25
Substantial Completion	TBD	<input type="checkbox"/>
Final Completion	TBD	<input type="checkbox"/>