

Agenda Item No. C - 4

**VILLAGE OF ROYAL PALM BEACH**

Agenda Item Summary

**AGENDA ITEM: Adoption of Resolution No. 24-20. A Resolution of the Village Council of the Village of Royal Palm Beach, Florida adopting a revised Schedule of Fees and Charges; specifically repealing Resolution 23-39; providing that this Schedule of Fees and Charges shall be available for inspection at all times at the Village Hall during regular business hours; providing an effective date; and for other purposes.**

**ISSUE:**

**The Village desires to update and adopt a revised Schedule of Fees and Charges relating to various services provided throughout the Village.**

**RECOMMENDED ACTION: Motion to Approve**

<b>Initiator</b>	<b>Village Manager Approval</b>	<b>Agenda Date</b>	<b>Village Council Action</b>
<b>Village Clerk</b>		<b>09/19/24</b>	

**RESOLUTION NO. 24-20**

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF ROYAL PALM BEACH, FLORIDA, ADOPTING A REVISED SCHEDULE OF FEES AND CHARGES; SPECIFICALLY REPEALING RESOLUTION 23-39; PROVIDING THAT THIS SCHEDULE OF FEES AND CHARGES SHALL BE AVAILABLE FOR INSPECTION AT ALL TIMES AT THE VILLAGE HALL DURING REGULAR BUSINESS HOURS; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the Village Council of the Village of Royal Palm Beach, Florida, desires to update and adopt a revised Schedule of Fees and Charges relating to various services provided throughout the Village; and

WHEREAS, the Village Council desires to make certain the Schedule of Fees and Charges is available for inspection such that any member of the public may be aware of the cost of each and every service provided by the Village of Royal Palm Beach.

NOW, THEREFORE BE IT RESOLVED BY THE VILLAGE COUNCIL OF THE VILLAGE OF ROYAL PALM BEACH, FLORIDA, THAT:

Section 1: The Village Council of the Village of Royal Palm Beach, Florida, hereby specifically repeals Resolution No. 23-39, and adopts the revised Schedule of Fees and Charges attached hereto as Exhibit “A” and made a part hereof as if fully set forth herein.

Section 2: This Resolution specifically supersedes any and all other fee schedules adopted.

Section 3: The duly adopted Schedule of Fees and Charges shall be available at the Village Hall for inspection by the public during normal business hours.

Section 4: This Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED** this 19<sup>th</sup> day of September, 2024.

VILLAGE OF ROYAL PALM BEACH

\_\_\_\_\_  
MAYOR FRED PINTO

**ATTEST:**

\_\_\_\_\_  
Diane DiSanto, Village Clerk

(SEAL)

**Village of Royal Palm Beach  
Schedule of Fees and Charges**

**Exhibit "A"  
Resolution No. 24-20  
Adopted September 19, 2024**

**Village of Royal Palm Beach**  
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**Village of Royal Palm Beach  
Schedule of Fees**

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**1. Boat Ramp Fees**

full calendar year .....	\$20.00
six months or less .....	\$10.00

**2. Building Permits & Demolition Charges**

Building Permits – (minimum fee of \$75.00)

\$ 0 to \$2,000 .....	\$75.00
\$ 2,001 to \$8,000 .....	2.25% plus
\$ 8,001 to \$90,000 .....	1.25% plus
\$ 90,001 to \$400,000 .....	.60% plus
\$ 400,001 and up.....	.40%

Additional Mandatory State FEES:

State of Florida Education Fee (1.5% of Permit Fee with \$2.00 min)
Radon Fee.....(1.5% of Permit Fee with \$2.00 min)

Easement Recording:

Constructions approved to be installed within an existing Utility, Drainage or Canal Easement will require Recording Fees to be collected.....\$50.00

NOTE: Palm Beach County Impact Fees may also be applicable for new constructions and additions.

Mechanical, Plumbing and Electrical Permits ..... Same as Building Permit Fees  
{ Included under Building Permit at no additional charge if applied for and initially reviewed with the Building Permit }

Low-Voltage Alarm System Project..... Fee Set by Section 553.793, Florida Statutes

Plan Review Filing Fee ..... 30% of estimated permit fee  
(Applied to permit fee when permit is issued)

Request to Administratively Close Permit.....\$75.00

Plan Revisions

Minor/pre-permit.....	no charge
Major/pre-permit.....	10% of the permit fee or an additional permit fee if the revisions increase the project value, whichever is greater
Minor/post-permit .....	<del>\$50.00</del> <u>\$100.00</u>
Major/post-permit .....	30% of the permit fee or <u>\$500.00</u> <u>an additional permit fee if the revisions increase the project value</u> , whichever is greater.

Change of contractor.....	\$100.00
Contractor Recension Form.....	\$100.00
Permit Renewal Fee .....	Subject to the approval of the Building Official. 50% of the current permit fee. (Currently \$37.50 minimum) Plans may be subject to current Florida Building Codes.
Charitable Car Wash Permit.....	no charge
Preliminary Design Plan Review Fee .....	10% of the estimated permit fee or \$200.00, whichever is greater.
Re-Inspection Fee .....	\$50.00
Failure to Post Permit on the Job .....	\$50.00 (Plus \$50.00 re-inspection fee)
Temporary Certificate of Occupancy/Completion....	\$500 or 20% of permit fee <u>up to \$2,000.00 maximum</u> , whichever is greater.
Refunds	\$100.00 or less building permit fee..... no refund over \$100.00 .....20% of the amount over \$100.00

New Tenant Inspection (Valid for 60 days).....\$75.00  
(\$100.00 fine for allowing occupancy without this inspection)

**Private Provider Fees**

In accordance with Section 553.791, Florida Statutes, applicable Permit fee(s) shall be reduced by 25% of the total permit fee if a private provider is selected to perform plan review. Since there is no separate charge for inspections, the calculated portion of the Mechanical, Electrical, and Plumbing permit fees will be reduced by 25% if a private provider is selected to perform inspections. To receive the stated reduction in fees all Private Provider requests must be submitted and approved with initial permit application.

**3. Uncollectable payment charges (Fees are in accordance with Florida Statutes 68-065)**

Face value up to \$50.00.....	\$25.00
Face value exceeds \$50.00, not over \$300.00.....	\$30.00
Face value exceeds \$300.00....	\$40.00 or 5% of the face value of the check, whichever is greater

Dishonored Checks - \$25.00 or 5% on the face amount on the check, whichever is greater.

**4. Franchise Fees and Charges**

Application Fee.....\$1,500.00  
 Franchise Renewal Fee \$1,500.00 Assignment and/or Transfer to Other Legal Entity  
 .....\$1,500.00

**5. Annual Foreclosure Registration**

Annual Registration Fee for Real Property Subject to Foreclosure Pursuant to Section 6-197  
 .....\$200.00

**6. General Fees and Charges**

Credit Card Transaction Fee.....Actual Credit Card Fee Charged  
 USB drive (data request).....\$5.00  
 Computer printouts (data request) ..... \$.35 per page  
 Copies (single sided) first ten pages (8-1/2x11; 8-1/2x14)..... No Charge  
 Copies (single sided) 11<sup>th</sup> page & each page thereafter (8-1/2x11;8-1/2x14) ..... \$.15 per page  
 Copies (single sided) 1st page & each page thereafter (11x17)..... \$.30 per page  
 Copies (double sided) first ten pages..(8-1/2x11; 8-1/2x14) ..... No Charge  
 Copies (double sided) 11<sup>th</sup> page & each page thereafter (8-1/2x11;8-1/2x14;) ..... \$.20 per page  
 Copies (double sided) 1<sup>st</sup> page & each page thereafter (11x17) ..... \$.40 per page  
 All such charges for copies of public records shall be in accordance with general law, specifically pursuant to Subsection 119.07(4), *Florida Statutes*.

Copies Engineering:

Size	Copy	Plot
12" x 18"	\$ 5.00	\$ 10.00
24" x 36"	\$ 30.00	\$ 30.00
30" x 42"	\$ 15.00	\$ 45.00
Custom	\$.05 per Square Inch	\$.05 per Square Inch

Custom GIS Maps or Data..... \$65.00 per hour Plus Plot Cost (minimum of 1 hour)  
 Large Format Copies/Plats ..... Contract Price Plus 20%  
 Lien Search – Standard Search Fee (3 – 5 business days) .....\$75.00  
 Document certification fee.....\$1.00 per page maximum \$5.00  
 Duplicate recording of public meeting.....\$5.00

**7. Lot Mowing and Pool Abatement**

Annual Contract .....	\$ 840.00
{ minimum of twelve cuts per year }	
Lot mowing per violation.....	\$ 80.00
Pool Tablet Application (per application).....	\$75.00

**8. News Racks**

Application Fee for assignment of cubicle at multi-vendor news rack .....	\$25.00/cubicle
Violation of Sec. 17-8. Newsracks.....	\$ 75.00

**9. Business Tax Receipt Charges**

**Not Village Based**

Registration – contractors with business offices located outside Royal Palm Beach	
State Certified and or County Competency-Registered Contractors .....	NO FEE
Registration – all other businesses with offices located outside Royal Palm Beach .....	\$35.00

**Village Based**

**CONTRACTOR FIELDS**

General, Residential, Building Contractor .....	\$200.00
All Sub Contractor Fields .....	\$200.00

**ENTERTAINMENT SERVICES**

Adult Entertainment	
Non-refundable Processing Fee .....	\$200.00
Annual License Fee .....	\$1,500.00
Amusement Parlors/Arcades	
1000 sf. Or under .....	\$100.00
1001 sf. – 5000 sf.....	\$150.00
5000 sf. – up.....	\$300.00
Athletic Club/Gym.....	\$300.00
Golf Course.....	\$400.00
Mini Golf .....	\$150.00
Motion Picture Theaters (movies)	
up to 300 seats.....	\$400.00
300 – 500 seats.....	\$500.00
over 500 .....	\$600.00



Night Clubs .....	\$400.00
Swimming Pools (public) .....	\$150.00
Tennis Courts .....	\$150.00
<b>FINANCIAL</b>	
Bail/Bondsman.....	\$200.00
Banks.....	\$450.00
Brokerage House.....	\$300.00
Collection Agencies .....	\$150.00
Mortgage Companies .....	\$450.00
Savings & Loans .....	\$450.00
<b>FOOD SERVICES</b>	
Caterers                      fixed base .....	\$100.00
mobile .....	\$100.00
Ice Cream Parlor/Soda Fountain/Wagon or Truck.....	\$100.00
Restaurants/Snack Bar (Take Out Only).....	\$100.00
Restaurant/Snack Bar seating (1 – 15).....	\$100.00
seating (16 – 50).....	\$250.00
seating (51 – 100).....	\$400.00
seating over 100 .....	\$550.00
Take Out with Drive Thru.....	\$400.00
<b>GENERAL BUSINESS</b>	
Adult Congregate Living Facility .....	\$100.00
Advertising Agency .....	\$100.00
Auto/Boat Dealership            up to 20 units.....	\$350.00
over 20 units.....	\$550.00
Auto Detailing.....	\$100.00
Auto Wash .....	\$100.00

Bakery .....	\$100.00
Bicycle Shop .....	\$100.00
Bobcat Service.....	\$100.00
Butcher Shop.....	\$100.00
Certified Public Accountant.....	\$100.00
Child Care (Home).....	\$100.00
Computer Services .....	\$100.00
Crematory.....	\$100.00
Detective Agency (Guard Service) .....	\$100.00
Dog & Pet Grooming .....	\$100.00
Dry Cleaners Service	
up to 5 employees .....	\$100.00
5 – 10 employees.....	add \$5.00 per
over 10 employees .....	add \$10.00 per
Employment Agencies .....	\$100.00
Export/Import Company .....	\$100.00
Fence Erector .....	\$100.00
Fire Extinguisher Sales, Service .....	\$100.00
Fish/Poultry Market .....	\$100.00
Florist .....	\$100.00
Funeral Home.....	\$100.00
Gutters & Downspouts (Residential Installation) .....	\$100.00
Hearing Aid Services .....	\$100.00
Hearing Aid Specialists.....	\$100.00
Home Inspection Services.....	\$100.00
Insurance Agency.....	\$100.00

Insurance Company.....	\$100.00
Interior Decorator.....	\$100.00
Janitorial Service.....	\$100.00
Lawn/Landscape Maintenance.....	\$100.00
Lawn Maintenance.....	\$100.00
Laundry – Laundromat.....	\$100.00
Messenger Service.....	\$100.00
Misc. Specialty.....	\$100.00
Pet Shop.....	\$100.00
Photo Service Shop.....	\$100.00
Photographer.....	\$100.00
Piano Tuner.....	\$100.00
Plant Nursery.....	\$100.00
Portable Toilets.....	\$100.00
Pressure Cleaning.....	\$100.00
Real Estate Agency.....	\$100.00
Rental Equipment (all types – including trucks & trailers).....	\$100.00
Rug Cleaners.....	\$100.00
Secondhand Clothing.....	\$100.00
Sign Painter (non-electric).....	\$100.00
Swimming Pool Cleaning.....	\$100.00
Swimming Pool Fence Barrier (installation).....	\$100.00
Tackle Shop.....	\$100.00
Tailor/Dressmaker.....	\$100.00

Title Company.....	\$100.00
Travel Bureaus .....	\$100.00
Tree Pruner.....	\$100.00
Trucking Company .....	\$100.00
Uniform/Towel/Diaper .....	\$100.00
Upholsterer.....	\$100.00
Vending Machine ...Fee applies to any business having over 3 vending machines.....	\$25.00 per machine

The following coin operated machines are and shall be exempt from license hereunder in accordance with Florida State Statute

- a. Cigarette vending machines
- b. Federal postage stamp machine
- c. Parcel checking lockers
- d. Toilets

Venetian/Vertical Blinds.....	\$100.00
Water Softening .....	\$100.00
Welding (Structural) .....	\$100.00
Welding (Non-structural).....	\$100.00
Window Cleaning .....	\$100.00
Window Tinting Services .....	\$100.00
<b>HOME BUSINESS OFFICE</b> .....	\$100.00

**INSTITUTIONAL SERVICES**

Convalescent or Nursing Home .....	\$500.00	
Private Schools	Day Care/Nursery/Kindergarten	
	1 – 15.....	\$100.00
	over 15 .....	\$125.00

**MANUFACTURING**

Blueprinting Services (maps, plats, etc.).....	\$100.00
Cabinet Shop.....	\$100.00

Card Writing, cutting, engraving .....	\$100.00
Concrete Ready Mix/Asphalt.....	\$100.00
Machine Shop .....	\$100.00
Manufacturing 1 – 4 employees.....	\$100.00
5 – 10 employees.....	add \$50.00 per employee
over 10 .....	add \$10.00 per employee
Newspaper Publisher weekly/monthly/daily.....	\$100.00
Photo Processing.....	\$100.00
Print Shop/Publishing .....	\$100.00
<b>OFFICE/GENERAL</b>	
Professional Business Office Fee; includes one professional .....	\$100.00
<b>Each additional professional</b> .....	\$100.00
<i>Professionals Include</i>	
Doctors (all fields medical, D.O., dentist, chiropractor, podiatrist), Accountants/Bookkeepers, Lawyers, Dentists, Draftsmen, Engineers, Architects, Pharmacists, Veterinarians, Embalmers, Psychologist, Hypnotist (medical purposes), Real Estate Broker	
<b>OTHER</b>	
Decal .....	\$5.00
Delinquent Fee .....	10% for the month of October plus an additional 5% penalty for each subsequent month of delinquency until paid – not to exceed 25% of annual business tax
New Tenant Inspection Fee (fire and building combined).....	\$75.00 (\$100.00 fine for allowing occupancy without this inspection)
Penalty Fee .....	doing business without a business tax receipt – 25% of business tax receipt fee
Transfer Fee .....	10% of annual license tax up to \$25.00; minimum \$3.00
<b>RENTAL</b>	
Hotel/Rooming/Boarding/Rental Complex .....	\$100.00 plus \$5.00 per unit
<b>REPAIRS</b>	
From Trucks (mobile).....	\$100.00
Gun/Tack Repair.....	\$100.00



**10. Miscellaneous Temporary Permits**

Garage Sale Permit.....	\$10.00
Seasonal Vendors Permit fee .....	\$250.00
plus refundable deposit – required if on Village property .....	\$250.00
Seasonal Vendors Permit fee; in conjunction with established business.....	\$150.00
Refundable deposit.....	none
Seasonal Vendors Permit fee; non-profit/charitable organizations.....	no fee
Refundable deposit.....	\$100.00
Sidewalk sales permit fee.....	\$25.00
Solicitors; commercial .. (per person).....	\$50.00
Solicitors; non-profit/charitable, religious and/or benevolent organizations.....	no fee
(permit required)	
Solicitors; transacting business in interstate commerce.....	no fee
(permit required)	
Special Events Permit fee .....	\$100.00
plus refundable deposit – required if on Village property .....	\$250.00

**11. Planning, Zoning, Engineering, Building and Subdivision Services Fees**

Addressing Review .....	Cost recovery for address review
Alteration of Environmentally Sensitive Lands.....	\$1,000.00
.....	+ 3 hours of legal review fee
or \$5.00 acre, whichever is greater plus consultant costs if necessary	
Annexation Petition .....	no fee
.....	+5 hours of legal review fee
(Plus certified mailing and legal ads)	
Appeal of Administrative Decision .....	\$250.00
.....	+ 1 hour of legal review fee
(Plus certified mailing and legal ads)	
Appeals to Village Council of Planning & Zoning Commission’s final decisions pursuant to Sec. 2-75.29(b).....	\$250.00
.....	+ 1 hour of legal review fee
Architectural and Aesthetic Review Fee.....	\$250.00

.....	+ 2 hour of legal review fee	
Art in Public Places Review Fee.....		\$250.00
.....	+ 2 hour of legal review fee	
Chapter 163 Development Agreement.....		\$1,000.00
.....	+ 3 hours of legal review fee	
	(Plus certified mailing, legal ads, recording cost)	
Preapplication Meetings and Meetings Regarding Current Applications Outside of Technical Staff Review (TSR) Meetings (First Preapplication Meeting No Charge) .....\$200.00 per hour (One hour minimum plus Attorney Fees If Applicable)		
Comprehensive Plan Amendment.....		\$3,000.00
.....	+ 7 hours of legal review fee	
Comprehensive Plan Amendment “Small Scale & Text Amendment” .....		\$2,000.00
.....	+ 5 hours of legal review fee	
Comp Plan Map Amendment-annexed lands if consistent with PB Co. land use .....		no fee
	(Costs of certified mailings and legal ads will continue to be charged to applicant)	
DRI Amendment.....		\$2,500.00
.....	+ 6 hours of legal review fee	
Easement Abandonment Application Fee.....		\$500.00
.....	+ 1 hour of legal review fee	
Engineering Fee (Plan review and inspection).....	3% of paving, drainage, and earthwork costs	
Engineering Resubmittal Fee (at every 3rd resubmittal, ie. 3rd, 6th, 9th).....		\$240.00
Engineering Partial Acceptance (per phase of construction) ..		\$120.00 per hour (minimum 1 hour)
Engineering Plan Revisions (after initial approval) -	\$120.00 per sheet or 3% of the improvements being added (whichever is greater)	
Engineering Inspection Fee (Inspections performed outside of VRPB business hours)...		\$140.00/Hr
Engineering Re-Inspection Fee .....		\$60.00
Engineering Permit Fee.....	3% of paving, drainage, and earthwork costs (Minimum of \$120.00)	
Engineering Permit Extension.....		\$120.00
Engineering Permit / Plan Acknowledgement Refunds		
\$120.00 or less permit fee .....		no refund
over \$120.00 .....		20% of the amount over \$120.00
Engineering Shop Drawing Revision.....		\$120.00
.....	+Cost recovery for review paid at resubmittals	



<u>Tier I Improvements Acceptance .....</u>	<u>\$1000.00</u>
<u>.....+ Cost recovery for legal review</u>	
Engineering Tier I Final Completion Re-Inspection Fee .....	\$240.00
Engineering Tier II Final Completion Re-Inspection Fee .....	\$240.00
Engineering Work without a Permit.....	\$240.00 or 2% of the value of work (whichever is greater)
FEMA MT-1 Application Review/Community Acknowledgement Form .....	\$120.00
FEMA MT-2 Application Review/Community Acknowledgement Form .....	\$600.00
Final Plat Approval .....	\$1800.00
	(Plus recording costs) if recorded by Village
.....	+ 3 hours of legal review fee
.....	+ Cost recovery for Surveyor review paid at resubmittals
Landscape Fee .....	3% of landscape costs
Landscape Variation .....	\$100.00
Landscape Verification Letter .....	\$ 25.00
Landscape Waiver.....	\$100.00
Legal Review Fee.....	\$200.00 per hour

LEGAL REVIEW FEE (MINIMUM HOURS).....\$200.00/HR

HRS	DESCRIPTION	FEE	HRS	DESCRIPTION	FEE
1	ADMINISTRATIVE APPEAL	\$200.00	5	SITE PLAN MODIFICATION (Major)	\$1,000.00
5	ANNEXATION/DEANNEXATION	No Fee	n/a	SITE PLAN MODIFICATION (Minor)	No Fee
5	MASTER PLAN REVIEW	\$1,000.00	5	SITE PLAN REVIEW	\$1,000.00
7	COMP PLAN AMENDMENT (LARGE)	\$1,400.00	n/a	SITE PLAN EXTENSION	No Fee
5	COMP PLAN AMENDMENT (SMALL)	\$1,000.00	2	MOD. TO COUNCIL REQUIREMENTS	\$400.00
3	ZONING TEXT AMENDMENT	\$600.00	2	LANDSCAPE WAIVER/VARIATION	\$400.00
5	PRELIMINARY PLAT	\$1,000.00	2	ZONING CODE VARIANCE (Commercial)	\$400.00
3	FINAL PLAT (cost recovery due at resubmittals)	\$600.00	2	ZONING CODE VARIANCE (Single Family)	\$400.00
5	REZONING	\$1,000.00	2	SUBDIVISION VARIANCE	\$400.00
3	SPECIAL EXCEPTION	\$600.00	2	SIGN VARIANCE	\$400.00
2	ARCHITECTURAL REVIEW (AAR)	\$400.00	2	PARKING VARIANCE	\$400.00
1	AAR APPEAL	\$200.00	n/a	RESUBMITTAL (At 3rd submittal)	
2	ART IN PUBLIC PLACES (AAR)	\$400.00			
Minimum hours collected at time of application submittal to Planning & Zoning. Additional legal fees incurred over minimum will be billed to applicant and must be paid prior to final certification					

Major Site Plan Modification.....	\$2,000.00
.....	+ 5 hours of legal review fee

Master Plan Review .....	\$2,000.00
.....+ 5 hours of legal review fee	
(Plus \$100 acre)	
Minor Site Plan Modification .....	\$500.00
Modification of Council requirement .....	\$250.00
..... + 2 hour of legal review fee	
Parking Variance.....	\$500.00
..... + 2 hour of legal review fee	
(Plus certified mailing and legal ads)	
Preliminary Plat.....	\$1,000.00
.....+ 5 hours of legal review fee	
.....+ Cost recovery for Surveyor review paid at resubmittals	
Proportionate Fair-Share Program – [Application Review per Sec. 26-7(e)(2)] .....	\$750.00
.....+ 4 hours of legal review fee	
Resubmittal Fee (at every 3rd resubmittal, ie. 3rd, 6th, 9th).....	50% of initial fee
Right of Way/Easement Utilization Permits	
Registration/Renewal Fee (Does not apply to residents) .....	\$35.00
Residential Permit Fee .....	\$0
Commercial Permit Fee (Does not apply to providers of communication services) .....	\$100.00
Permit Extension.....	Fee shall be equal to original permit fee
Senate Bill 360 Permit Extension - Application Processing Fee .....	\$100.00
(written permit extension request no later than December 31, 2009)	
Sign Variance.....	\$500.00
..... + 2 hour of legal review fee	
(Plus regular mailing and legal ads)	
Site Plan Extension.....	\$250.00
Site Plan Review .....	\$2,000.00
.....+ 5 hours of legal review fee	
(Plus \$300 acre)	
Site Plan Review – annexed lands if consistent with approved PB Co. site plan or DRI.....	no fee
Special Exception.....	\$1,000.00
.....+ 3 hours of legal review fee	
(Plus certified mailing and legal ads)	

Streetscape Contribution Fee (per linear foot of frontage) .....	\$50.00
Subdivision Bond Modification Application Fee .....	\$1,000.00
.....Over \$100,000.....	\$1,000.00
.....+ Cost recovery for legal review paid upon receipt	
.....Less than \$100,000.....	\$500.00
.....+ Cost recovery for legal review paid upon receipt	
Subdivision Variance .....	\$100.00
.....+ 2 hour of legal review fee	
.....(Plus certified mailing and legal ads)	
Vegetation Removal Permit Fee – [Application for vegetation removal per Secs. 15-71. & 15-73]	
Single Family or duplex developments [NO FEE] .....	No fee
All other property development made applicable by Sec. 15-3 .....	\$75.00
Zoning Change.....	\$2,000.00
.....+ 5 hours of legal review fee	
.....(Plus certified mailing and legal ads)	
Zoning Change-annexed lands if consistent with approved P.B. Co. zoning or DRI.....	no fee
Zoning Code Variance (Single Family Residential) .....	\$100.00
.....(Plus certified mailing and legal ads)	
Zoning Code Variance (Multi-Family or Non-Residential).....	\$500.00
.....+ 2 hour of legal review fee	
Zoning Code Text Amendment .....	\$1,000.00
.....+ 3 hours of legal review fee	
.....(Plus certified mailing and legal ads)	
Zoning Verification Letter.....	\$50.00
Plus \$25.00 for each additional hour over 1 hour of research	

**12. Law Enforcement Fees**

In accordance with Article 7, Agreement for Law Enforcement Services as amended

**13. RV Lot Lease Charges ... \$1.50 per foot (see space sizes on lot map)**

Replacement of key card.....	\$25.00
Late payment fee.....	\$25.00
Access reinstatement fee.....	\$25.00

**14. Signs Fees and Charges**

Garage Sales

Administrative processing fee.....\$10.00

Sign Permit Fees

Permanent Freestanding sign .....\$75.00 per sign  
(If electric, plus \$30.00 electric permit)  
Permanent Wall sign .....\$75.00 per sign  
(If electric, plus \$30.00 electric permit)  
Permanent window sign.....\$75.00 per sign

Relocation of Sign..... Same as for new sign

Sign Installation Without Permit ..... four times the required fee

**15. Stormwater Utility Fee.....~~\$5.50~~ \$6.50 per month per Equivalent Residential Unit**

**16. Violation Penalties for Traffic and Parking Regulations**

Violation of Sec. 3-6. Parking vehicles with advertising signs attached thereto .....\$ 30.00

Violation of Sec. 21.7-2 Prohibited Use of Public Rights-of-Ways; penalties.

First infraction.....\$ 25.00  
Second infraction .....\$ 75.00  
Third infraction and each subsequent infraction in any 12 month period\*.....\$150.00

Violation of Sec. 23-2. Posted vehicle restrictions on village-owned lands; penalties.

First infraction.....\$250.00  
Second infraction and each additional infraction in any 12 month period\* .....\$500.00

Violation of Sec. 23-3. Trucks limited to certain streets; exceptions; penalties.

First infraction.....\$ 25.00  
Second infraction ~~and each additional infraction~~.....\$ 75.00  
Third infraction and each subsequent infraction in any 12 month period\*.....\$150.00

Violation of Sec. 23-4. Motorized Scooters.....\$ 30.00

Violation of Sec. 23-16. Manner of parking vehicles upon streets, vacant lots & swales; penalties:

First infraction.....\$ 25.00  
Second infraction .....\$ 75.00  
Third infraction & each subsequent infraction in any 12 month period\* .....\$150.00

Violation of Sec. 23-17: Driving and parking on sidewalks prohibited; exceptions .....\$ 30.00

Violation of Sec. 23-18: Parking or storage of vehicles, recreational vehicles, boats and commercial vehicles in residential districts.

First infraction.....	\$ 25.00
Second infraction .....	\$ 75.00
Third infraction and each subsequent infraction in any 12 month period* .....	\$150.00

Violation of Sec. 23-19: Stopping, Standing and Parking in designated areas.....\$30.00

\*escalating fees shall be calculated from the issuance of the first citation for the particular Code section and shall extend through a twelve (12) month period at which time the calculation shall start over.

Violation of Sec. 7-64: Unauthorized launching of vessels from Public Owned Property:

First Violation .....	\$ 50.00
Second Violation.....	\$100.00
Third Violation.....	\$200.00*

\*In addition, vehicle/trailer may be towed

**17. Waste Disposal**

See Waste Pro Agreement in Clerk’s Office Legal Files

**(Rates are revised October 1<sup>st</sup> of each fiscal year)**

**18. Violation Penalties for Animal Regulations**

Violation of Sec. 5-6: Cruelty to animals; penalty.....\$30.00

Violation of Sec. 5-7: Equine activities regulated; penalty.....\$30.00

Violation of Sec. 5-15: Public property; animal regulated .....

Violation of Sec. 5-16: Prohibited in swimming pool areas .....

Violation of Sec. 5-32: Deposit of offal or excreta off owner’s premises prohibited.....\$30.00

Violation of Sec. 5-36: Dogs and cats in public places; running at large; impounding; redemption; disposition; penalty .....

Violation of Sec. 5-41: Vicious and/or dangerous dogs prohibited; aggressive dogs subject to regulation .....

**19. Recreational Facilities Rental Fees: 8:00am- 9:00pm**

**TABLE I – ATHLETIC FACILITIES**

<b>FACILITY (8am- 9pm)</b>	<b>RESIDENT NON-PROFIT</b>	<b>NON-RESIDENT FOR PROFIT</b>	<b>MINIMUM HOURS</b>
Baseball and Softball Fields	\$20/hour or \$100/day	\$40/hour or \$200/day	2 Hours
Basketball, Tennis, Racquetball, Bocce and Volleyball Courts	\$10/hour or \$50/day	\$20/hour or \$100/day	2 Hours
R/C Track and Skate Arena	\$10/hour or \$100/day	\$20/hour or \$200/day	2 Hours
Football/Soccer Fields	\$20/hour or \$200/day	\$40/hour or \$400/day	2 Hours
Light Fee: \$20/hour/field/court All rentals are subject to a 7% sales tax			

**TABLE II – SPECIAL EVENT FEES: TOURNAMENTS, CAMPS**

<b>FACILITY (8am- 9pm)</b>	<b>RESIDENT NON-PROFIT</b>	<b>NON-RESIDENT FOR PROFIT</b>	<b>STAFF FEE</b>	<b>SECURITY DEPOSIT</b>
Baseball, Softball and Soccer Fields	\$200/day	\$400/day	\$35/hour	\$200
Basketball, Skate Arena, Tennis, Racquetball Courts and R/C Track	\$100/day	\$200/day	\$35/hour	\$100
Light Fee: \$25/hour/field/court Staff needed TBD by the Village All rentals are subject to a 7% sales tax				

**TABLE III – PRIMARY PROVIDERS: SPECIAL EVENT FEES: TOURNAMENTS,  
CAMPS**

<b>FACILITY (8am- 9pm)</b>	<b>FEE</b>	<b>STAFF FEE</b>
Baseball, Softball, Soccer Fields and Basketball Courts	20% of all registrations plus cost of supplies	\$35/hour
Light Fee: \$25/hour/field/court Staff needed TBD by the Village All rentals are subject to a 7% sales tax		

**TABLE IV - RECREATION CENTER**

<b>ROOM</b>	<b>RESIDENT NON-PROFIT</b>	<b>NON-RESIDENT FOR PROFIT</b>	<b>MINIMUM HOURS</b>
Room A	\$15/hour	\$30/hour	2 Hours
Room B	\$15/hour	\$30/hour	2 Hours
Room C	\$20/hour	\$40/hour	2 Hours
Room D	\$20/hour	\$40/hour	2 Hours
Room E	\$20/hour	\$40/hour	2 Hours
Lounge	\$20/hour	\$40/hour	2 Hours
Craft	\$20/hour	\$40/hour	2 Hours
Teen Room	\$25/hour	\$50/hour	2 Hours
Aerobics	\$40/hour	\$80/hour	2 Hours
Dance	\$40/hour	\$80/hour	2 Hours
*Gymnasium	\$135/hour	\$270/hour	2 Hours
*Damage Deposit: \$200 *Staff Fee: \$35/hour. Staff needed TBD by the Village All rentals are subject to a 7% sales tax Facility Closed: Thanksgiving Day Christmas Eve/Day New Year's Eve/Day			

**TABLE V – ROYAL PALM BEACH COMMONS**

<b>WEEKDAY RATES</b> (Monday – Thursday: 9am - 11pm) Friday: 9am – 5 pm			
<b>ROOM</b>	<b>RESIDENT NON-PROFIT PREMIUM</b>	<b>NON-RESIDENT FOR-PROFIT PREMIUM</b>	<b>MINIMUM HOURS</b>
Sporting Center Banquet Room w/ Veranda seats 150**	<del>\$100/hour</del> <del>\$110/hour</del> <del>\$150/hr.</del>	<del>\$150/hour</del> <del>\$160/hour</del> <del>\$200/hr.</del>	2 Hours <del>4 Hours</del>
Outdoor Banquet Garden	<del>\$50/hour</del> <del>\$60/hour</del> <del>\$75/hr.</del>	<del>\$100/hour</del> <del>\$110/hour</del> <del>\$150/hr.</del>	2 Hours <del>4 Hours</del>
<b>Wedding/Party Package</b>			
Banquet Room, Outdoor Banquet Garden and Wedding Pavilion**	<del>\$800/Day</del> <del>\$880/day</del> <del>\$1200/Day</del>	<del>\$1,200/Day</del> <del>\$1,280/day</del> <del>\$1800/Day</del>	All-Day Rental

**WEEKEND RATES**  
**Friday Eve.: 6pm – 12am**  
**(Saturday and Sunday: 9am – 12 am)**

<b>ROOM</b>	<b>RESIDENT NON-PROFIT PREMIUM</b>	<b>NON-RESIDENT FOR-PROFIT PREMIUM</b>	<b>MINIMUM HOURS</b>
Sporting Center Banquet Room w/ Veranda seats 150**	<u>\$150/hour</u> <u>\$160/hour</u> <u>\$225/hour</u>	<u>\$200/hour</u> <u>\$210/hour</u> <u>\$300/hour</u>	6 Hours
Outdoor Banquet Garden**	<u>\$75/hour</u> <u>\$85/hour</u> <u>\$110/hour</u>	<u>\$150/hour</u> <u>\$160/hour</u> <u>\$225/hour</u>	6 Hours

**Wedding/Party Package**

Banquet Room, Outdoor Banquet Garden and Wedding Pavilion**	<u>\$1,500/Day</u> <u>\$1,550/day</u> <u>\$2,250/Day</u>	<u>\$2,000/Day</u> <u>\$2,050/day</u> <u>\$3,000/Day</u>	All-Day Rental
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**OTHER FEES AND CHARGES**  
Damage Deposit: \$500  
Catering Fee: \$100  
All rentals are subject to a 7% sales tax

<b>FACILITY</b>	<b>RESIDENT NON-PROFIT</b>	<b>NON-RESIDENT FOR-PROFIT</b>	<b>STAFF FEE</b>	<b>MINIMUM HOURS</b>
Full Great Lawn	<u>\$1,875/day</u> <u>\$2,000/day</u>	<u>\$2,500/day</u> <u>\$3,000/day</u>	\$35/hour	All Day
Half Great Lawn	<u>\$937.50/day</u> <u>\$1,000/day</u>	<u>\$1,250/day</u> <u>\$1,500/day</u>	\$35/hour	All Day

Staff needed TBD by the Village  
Park Entry Fee is Prohibited.  
All rentals are subject to a 7% sales tax  
\*5-K Runs (Commons Park): \$250/day

**Premium Holidays: 9:00 a.m.-12:00 a.m. (11 p.m. Monday – Thursday)**  
**Premium Rates Apply: Thanksgiving Day, Christmas Day, New Year’s Eve & New Year’s Day**

<b>ROOM</b>	<b>RESIDENT NON-PROFIT PREMIUM</b>	<b>NON-RESIDENT FOR-PROFIT PREMIUM</b>	<b>MINIMUM HOURS</b>
Sporting Center Banquet Room w/ Veranda seats 150**	<u>\$250/hour</u>	<u>\$325/hour</u>	6 Hours
Outdoor Banquet Garden**	<u>\$150/hour</u>	<u>\$275/hour</u>	6 Hours

**Wedding/Party Package**

Banquet Room, Outdoor Banquet Garden and Wedding Pavilion**	<u>\$2,300/day</u>	<u>\$3,050/day</u>	All-Day Rental
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**TABLE VI – PAVILIONS**

<b>FACILITY (8am-8pm)</b>	<b>RESIDENT NON-PROFIT</b>	<b>NON-RESIDENT FOR PROFIT</b>
Crestwood Park (seats 16)	\$50/day	\$100/day
Earthday Park	\$50/day	\$100/day
Pippin Park Pavilion (seats 32)	\$100/day	\$200/day
Lakeside Challenger Park (seats 32)	\$100/day	\$200/day
Veterans Park Pavilion (seats 32)	\$100/day	\$200/day
Todd Robiner Park Pavilion(seats 32)	\$100/day	\$200/day
Bob Marcello Baseball Complex (seats 32)	\$100/day	\$200/day
Veterans Park Outdoor	\$100/day	\$200/day
Commons Park Corporate Pavilion (seats 125)	\$500/day	\$1,000/day
*Commons Park Large Pavilion w/ Dock (seats 40)	\$100 /day	\$200/day
*Commons Park Small Pavilion (seats 16)	\$50/day	\$100/day
*Inflatable Fee (Commons Park Only): \$50 per inflatable. Insurance Certificate Required.		
<b>**Commons Park Corporate Pavilions: Damage Deposit \$250</b>		
Mobile Food Vendor:	Minor Event < 500 Participants	\$100
	Major Event > 500 Participants	\$200

**TABLE VII – CULTURAL CENTER & CYPRESS HALL**

(Monday – Thursday: 7am – 11pm) Friday: 7am – 5pm						
ROOM	ROOM SIZE	SEATING CAPACITY	RES/NON-RES NON PROFIT/ FOR PROFIT <b>PREMIUM</b>	MINIMUM HOURS	DEPOSITS DAMAGE/RESERV.	Res./Non Res. <b>PREMIUM</b> FULL DAY RATE 7AM-11PM
<b>GRAND BALLROOM**</b>	4500 SF	295 (banquet) 642 (theater)	<del>\$150/hr./\$200/hr.</del> <del>\$170/hr./\$240/hr.</del> <del>\$225/hr./\$300/hr.</del>	4 hours	\$1,000 / 50%	<del>\$1,800 R/\$2,400 NR</del> <del>\$2,040 R/\$2,880 NR</del> <del>\$2,700 R/\$3,600 NR</del>
<b>FULL BANQUET ROOM**</b>	2400 SF	160 (banquet) 340 (theater)	<del>\$100/hr./\$140/hr.</del> <del>\$120/hr./\$170/hr.</del> <del>\$150/hr./\$220/hr.</del>	4 hours	\$500/ 50%	<del>\$1,200 R/\$1,500 NR</del> <del>\$1,440 R/\$2,040 NR</del> <del>\$1,800 R/\$2,200 NR</del>
<b>1/2 BANQUET ROOM</b>	1200 SF.	80 (banquet) 170 (theater)	<del>\$50/hr./\$70/hr.</del> <del>\$60/hr./\$80/hr.</del>	4 hours	\$250/ 50%	<del>\$600 R/\$840 NR</del> <del>\$720 R/\$960 NR</del>
<b>CYPRESS HALL</b>	<u>2600 SF</u>	<u>60 (banquet)</u> <u>120 (theater)</u>	<u>\$75/hr./\$105/hr.</u>	<u>4 hours</u>	<u>\$500/50%</u>	<u>\$900 R/\$1,260 NR</u>
<b>MEETING ROOMS</b>	600 SF. EA	40 (banquet) 85 (theater)	\$25/hr. / \$35/hr.	2 hours	\$125/ 50%	N/A

Friday Eve: 6pm – 12am Saturday and Sunday: 7am – 12am						
ROOM	ROOM SIZE	SEATING CAPACITY	RES/NON-RES NON PROFIT/ FOR PROFIT <b>PREMIUM</b>	MINIMUM HOURS	DEPOSITS DAMAGE/RESERV.	Res./Non Res. <b>PREMIUM</b> FULL DAY RATE 7AM-11PM
<b>GRAND BALLROOM</b>	4500 SF	295(banquet) 642 (theater)	<del>\$220/hr./\$330/hr.</del> <del>\$230/hr./\$245/hr.</del> <del>\$330/hr./\$495/hr.</del>	6 hours	\$1,000/ 50%	<del>\$2,640 R/\$3,960 NR</del> <del>\$2,760 R/\$4,140 NR</del> <del>\$3,960 R/\$5,940 NR</del>
<b>FULL BANQUET ROOM</b>	2400 SF	160 (banquet) 340 (theater)	<del>\$165/hr./\$230/hr.</del> <del>\$170/hr./\$240/hr.</del> <del>\$250/hr./\$335/hr.</del>	6 hours	\$500/ 50%	<del>\$1,980 R/\$2,970 NR</del> <del>\$2,040 R/\$3,120 NR</del> <del>\$2,970 R/\$4,455 NR</del>
<b>1/2 BANQUET ROOM</b>	1200 SF	80 (banquet) 170 (theater)	<del>\$75/hr./\$105/hr.</del> <del>\$85/hr./\$120/hr.</del>	6 hours	\$250/ 50%	N/A
<b>CYPRESS HALL</b>	<u>2600 SF</u>	<u>60 (banquet)</u> <u>120 (theater)</u>	<u>\$120/hr./\$160/hr.</u>		<u>\$500/50%</u>	<u>\$1,440 R/\$1,920 NR</u>
<b>MEETING ROOMS</b>	600 SF EA	40 (banquet) 85 (theater)	NOT AVAILABLE			
<b>STORAGE ROOM</b>	60 SF	N/A	\$25/day/\$125 mo.			
<b>PIANO</b>			\$250/event			
<b>DANCE FLOOR</b>	20' X 20'		<del>\$250/event</del> <del>\$300/event</del>			

<u>Premium Holidays: 9:00 a.m.-12:00 a.m. (11 p.m. Monday – Thursday)</u>						
<u>Premium Rates Apply: Thanksgiving Day, Christmas Day, New Year’s Eve &amp; New Year’s Day</u>						
<u>ROOM</u>	<u>ROOM SIZE</u>	<u>SEATING CAPACITY</u>	<u>RES/NON-RES NON PROFIT/ FOR PROFIT PREMIUM</u>	<u>MINIMUM HOURS</u>	<u>DEPOSITS DAMAGE/RESERV.</u>	<u>Res./Non Res. PREMIUM FULL DAY RATE 7AM-12 AM</u>
<u>GRAND BALLROOM</u>	<u>4500 SF</u>	<u>295 (banquet) 642 (theater)</u>	<u>Res \$350/hr. Non Res \$520/hr.</u>	<u>6 hours</u>	<u>\$1,000 / 50%</u>	<u>Res. \$4,200 Non Res \$6,240</u>
<u>FULL BANQUET ROOM</u>	<u>2400 SF</u>	<u>160 (banquet) 340 (theater)</u>	<u>Res \$300/hr. Non Res \$550/hr.</u>	<u>6 hours</u>	<u>\$500/ 50%</u>	<u>Res. \$3,600 Non Res \$6,600</u>
<u>CYPRESS HALL</u>	<u>2600 SF</u>	<u>60 (banquet) 120 (theater)</u>	<u>Res \$240/hr. Non Res \$320/hr.</u>	<u>6 hours</u>	<u>\$500/50%</u>	<u>Res. \$2,880 Non Res \$3,840</u>

Minimum hours need to be within specified Time Blocks: “A” 7:00 a.m. – 2:00 p.m., “B” 4:00 p.m. – 11:00 p.m.  
Saturday and Sunday only minimum rental 8 hours if you want the hours between 2:00 p.m. – 4:00 p.m.

OTHER FEES AND CHARGES  
Catering fee: Grand Ballroom - \$200  
Full Banquet Room - \$100  
~~½ Banquet Room – \$50~~

**Additional Notes:**

- In order to accommodate large performances, Royal Palm Beach Public Schools and Public Charter Schools within the boundaries of Royal Palm Beach may apply for a Special Event Permit for the use of the outdoor Amphitheater at Commons Park. The use is limited to Monday-Thursday not falling on a government holiday. The Special Event Permit will require the schools provide their own sound and lighting, 2-PBSO permit Deputies and compensate the Village for the cost of 2 Parks Dept. staff @ \$35/hr/each. The Special Event Permit must be submitted to the Village Clerk at least 45 days prior to the event.
- Rental fees will be waived with an exception of a \$35/hour staffing fee for the following; RPB High School, RPB Elementary School, H.L Johnson Elementary School, Crestwood Middle School, Cypress Trails Elementary School and any government agency that has a direct effect on the Village. NOTE: All standard rates apply on Friday evening, Saturday and Sunday.
- \*Premium Rates Apply: Thanksgiving Day, Christmas Eve, Christmas Day, New Year’s Eve & New Year’s Day
- All rentals are subject to a 7% sales tax

**20. Penalties for Violation of Miscellaneous Village Ordinances**

Violation of Sec. 3-2: Posting of bills, advertisements, etc.; prohibited; exception.....	\$30.00
Violation of Sec. 3-5: Placing banners, etc., across public ways.....	\$30.00
Violation of Sec. 4-4(a)&(b): Drinking in public places generally prohibited; special regulations for Commons Park.....	\$75.00
Violation of Sec. 4-4(c)(15) of Ordinance No. 878: Carrying alcoholic beverages into designated and/or secured areas during a special event prohibited.....	\$75.00
Violation of Sec. 11-1: Setting fires on lots or public places.....	\$50.00
Violation of Sec. 11-2: Obstructing fire hydrants.....	\$50.00
Violation of Sec. 11-36: Open burning; prohibited; exceptions.....	\$50.00
Violation of Sec. 12-55: Prohibited in public places (Garbage, Trash, Litter).....	\$100.00
Violation of Sec. 12-56: Prohibited on streets (Garbage, Trash, Litter).....	\$100.00
Violation of Sec. 12-58: Litter in parks.....	\$100.00
Violation of Sec. 12-59: Litter in the water.....	\$250.00
Violation of Sec. 12-60: Scattering, storing or littering.....	\$75.00
Violation of Sec. 12-61: Throwing from vehicles.....	\$75.00
Violation of Sec. 14-6: Authorized removal (Junked, Wrecked, Abandoned Property).....	\$actual cost
Violation of Sec. 14-17: Swimming prohibitions; penalties.....	\$30.00
Violation of Sec. 17-9: Graffiti.....	\$75.00
Violation of Sec. 17-4: Defacing certain property.....	\$75.00
Violation of Sec. 17-10: Possession of devices or materials capable of defacing, destroying or damaging property.....	\$50.00
Violation of Sec. 17-13(a) of Ordinance No. 1005: Public parks; Hours of operation.....	\$75.00*
Violation of Sec. 17-13(b)(2) of Ordinance No. 1005: Time limits on facility usage; and private	

instruction and teaching classes at Village parks prohibited .....	\$100.00*
Violation of Sec. 17-16: Village parks and natural areas trespass ordinance (violating a posted notice).....	\$75.00
Violation of Sec. 20-57: Public ownership district (PO) or other village-owned property (political campaign signs).....	\$30.00
Violation of Sec. 21-7: Prohibited Acts (solicitors).....	\$30.00**
Violation of Sec. 21.5-4: Industrial activity-General Prohibitions.....	\$250.00
Violation of Sec. 21.5-8: Illicit discharges-General Prohibitions.....	\$250.00
Violation of Sec. 21.5-9: Same-Specific prohibitions.....	\$250.00
Violation of Sec. 21.5-13: Spills and dumping-General prohibitions.....	\$250.00
Violation of Sec. 21.5-14: Same-Specific prohibitions.....	\$250.00
Violation of Sec. 26-101: Performance stanrdards.....	\$30.00

\*The civil penalty will be reduced by 25% if the person who has committed the civil infraction does not contest the citation.

\*\* Plus all costs and expenses involved in prosecuting the case.