



Agenda Item # R - 3

**Village of Royal Palm Beach
Village Council
Agenda Item Summary**

Agenda Item:

PUBLIC HEARING FOR SECOND READING AND ADOPTION OF ORDINANCE NO. 1055, AMENDING CHAPTER 10. FINANCE AND TAXATION. AT SEC. 10-50. BUDGETARY AMENDMENTS. IN ORDER TO ALIGN WITH CURRENT FISCAL PRACTICES AND ENSURE CONSISTENCY WITH VILLAGE POLICY F-14. BY: FINANCE DIRECTOR SHARON ALMEIDA.

Issue:

The Village Council of the Village of Royal Palm Beach adopted its fiscal procedure with respect to the budget via Ordinance #205 in 1984. Village Council believes that this procedure needs to be updated to reflect current fiscal practices.

Ordinance No. 1055 proposes to amend Section 10-50 as follows:

- Correct a scrivener's error in subpart (1)(a) so the subsection heading reads "personnel services";
- Remove the requirement for written notice to Village Council for all administrative budgetary amendments to match current fiscal practices; and
- Replace various references to budget amendments via ordinance to resolution to reflect current fiscal practices.

Recommended Action:

Upon Council review, staff recommends a motion to approve Ordinance No. 1055 on second reading.

Initiator:	Village Manager	Agenda Date	Village Council
Finance Director	Approval	1/16/2025	Action

ORDINANCE NO. 1055

AN ORDINANCE OF THE VILLAGE COUNCIL OF THE VILLAGE OF ROYAL PALM BEACH, FLORIDA, AMENDING CHAPTER 10. FINANCE AND TAXATION. AT ARTICLE IV. - FUNDS AND ACCOUNTS OF VILLAGE; INVESTMENT POLICIES. AT SEC. 10-50. – BUDGETARY AMENDMENTS. IN ORDER TO ALIGN WITH CURRENT FISCAL PRACTICES AND ENSURE CONSISTENCY WITH VILLAGE POLICY F-14; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUB-SECTION OF CHAPTER 10. FINANCE AND TAXATION. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the Village Council of the Village of Royal Palm Beach adopted its fiscal procedure with respect to the budget via Ordinance #205 in 1984;

WHEREAS, the Village Council believes that this procedure needs to be updated to reflect current fiscal practices; and

WHEREAS, the Village of Royal Palm Beach has held all required public hearings and has provided public notice in accordance with applicable State statutes and Village ordinances; and

WHEREAS, the Village Council of the Village of Royal Palm Beach has determined that the proposed revisions to Chapter 10 of the Village Code of Ordinances are in the best interests of the general welfare of the Village.

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE COUNCIL OF THE VILLAGE OF ROYAL PALM BEACH, FLORIDA, THAT:

Section 1: Chapter 10. Finance and Taxation. at Article IV. Funds and Accounts of the Village; Investment Policies. is hereby amended at Sec. 10-50. – Budgetary amendments. in order align with current fiscal practices and ensure consistency with Village Policy F-14; providing that Sec. 10-50. Budgetary amendments. shall hereafter read as follows:

Sec. 10-50. - Budgetary amendments.

There shall be two (2) levels of budgetary amendments, legislative and administrative:

- (1) *Legislative amendments.* Legislative amendments to the budget should have council approval and should be required when the appropriated amount for a class of expenditures is to be modified. Classes are defined as follows:

- (a) ~~Personnel~~ services. Expenses for salaries, wages, employee benefits, and payroll

taxes for all persons employed by the village. Employee benefits include employer contributions to a retirement system, insurance, sick leave, and the like.

- (b) Capital outlays. All expenditures which result in acquisition of or additions to fixed assets such as land, buildings, improvements, machinery, and equipment.
 - (c) Other current expenses. All other expenditures not included above such as office and operating supplies, repairs and maintenance, consumable tools, printing, utilities, and the like.
- (2) *Administrative amendments.* Administrative amendments to the budget may be effectuated by a department head with a manager or finance director approval; council approval is not required. Revisions within a class are authorized administratively. ~~The village council shall be advised in writing by the village manager of all administrative budgetary amendments.~~
- (3) *Amendments after adoption.*
- (a) *Supplemental appropriations.* If during the fiscal year the manager certified that there are available for appropriation revenues in excess of those estimated in the budget, the council by resolution~~ordinance~~ may make supplemental appropriations for the year up to the amount of such excess.
 - (b) *Reduction of appropriations.* If at any time during the fiscal year it appears probable to the manager that the revenues available will be insufficient to meet the amount appropriated, the manager shall report to the council without delay, indicating the estimated amount of the deficit, any remedial action taken by the manager, and recommendations as to any other steps to be taken. The council shall then take such further action as it deems necessary to prevent or minimize any deficit, and for that purpose it may by resolution~~ordinance~~ reduce one or more appropriations.
 - (c) *Emergency appropriations.* To meet a public emergency affecting life, health, property, safety or the public peace, the council may make emergency appropriations. Such appropriations may be made by emergency resolution~~ordinance~~ in accordance with law. To the extent that there are no available unappropriated revenues to meet such appropriations, the council may by such emergency resolution~~ordinance~~ authorize the issuance of emergency notes, which may be renewed from time to time; but the emergency notes and renewals of

any fiscal year shall be paid not later than the last day of the fiscal year next succeeding that in which the emergency appropriation was made.

(d) *Limitations; effective date.* No appropriation for debt service may be reduced or transferred, and no appropriation may be reduced below any amount required by law to be appropriated or by more than the amount of the unencumbered balance thereof. The supplemental and emergency appropriations authorized by this section may be made effective immediately upon adoption.

Section 2: Each and every other Section and Sub-section of Chapter 10. Finance and Taxation. shall remain in full force and effect as previously enacted.

Section 3: All Ordinances or parts of Ordinances in conflict be and the same are hereby repealed.

Section 4: Should any section or provision of this Ordinance or any portion thereof, any paragraph, sentence or word be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder of this Ordinance.

Section 5: Specific authority is hereby granted to codify this Ordinance.

Section 6: This Ordinance shall take effect immediately upon passage.

FIRST READING this 19th day of December, 2024.

SECOND AND FINAL READING this 16th day of January, 2025.

VILLAGE OF ROYAL PALM BEACH

MAYOR JEFF HMARA

ATTEST:

(Seal)

DIANE DISANTO, VILLAGE CLERK