

Agenda Item # C - 10\_\_\_\_\_

**Village of Royal Palm Beach  
Village Council  
Agenda Item Summary**

**Agenda Item:**

**APPROVAL OF A SPECIAL EVENT PERMIT FOR MISSION BBQ COMPANY TO HOLD A “VETERANS DAY CELEBRATION HONORING OUR LOCAL HEROES: PBC SHERIFF’S OFFICE, PBC FIRE AND RESCUE; AND ACTIVE DUTY MILITARY AND VETERANS” AT A MISSION BBQ RESTAURANT LOCATED AT 11929 SOUTHERN BOULEVARD. THE EVENT WILL TAKE PLACE DURING BUSINESS HOURS ON NOVEMBER 11, 2024, BY LISA WHISNAND.**

**Issue:**

The request is for a Special Event Permit in order to hold a “Veterans Day Celebration honoring our local heroes: PBC Sheriff’s Office, PBC Fire and Rescue; and active duty military and veterans” at a Mission BBQ restaurant located at 11929 Southern Boulevard. The event will take place during business hours on November 11, 2024. Staff has reviewed this application and determined that the proposed event will not adversely affect the immediate area.

**Recommended Action:**

Approval of Special Event Permits, subject to the attached conditions (Exhibit A).

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Initiator:  
Director of P&Z

Village Manager  
Approval

Agenda Date  
10/17/24

Village Council  
Action

## EXHIBIT A

1. The event will take place during business hours on November 11, 2024.
2. Any tents used shall be flame resistant.
3. A Business Tax Receipt is required and permits must be obtained for all temporary electrical services, generators or temporary power poles and must be inspected prior to commencement of sales.
4. All electrical circuits shall be GFI protected.
5. Signage shall be set back at least 10 feet from the property line and shall not interfere with sight lines along public roadways and shall conform to the requirements of Sec. 20-71 of the Village Code of Ordinances.
6. Adequate trash receptacles shall be provided for any debris, which may accumulate on site.



SEP 27 2024

SPECIAL-EVENTS PERMIT APPLICATION

Time: 10:03 Am

A FULLY COMPLETED APPLICATION MUST BE SUBMITTED TO THE VILLAGE CLERK **45 DAYS** IN ADVANCE OF THE EVENT. FAILURE TO SUBMIT A COMPLETE APPLICATION MAY RESULT IN REJECTION OF THE APPLICATION.

Date: Sept. 27<sup>th</sup>

I/We Lisa Whisnand Bill Leahy  
(Name of applicant)

of 11929 Southern Blvd. Royal Palm Beach, FL 33411  
(Mailing address)

Name and phone number of contact person: Lisa Whisnand 301-302-5735

Email address: community33411@mission-bbq.com

On behalf of Mission BBQ  
(Name of person, corporation, organization, etc.)

hereby request a Special-Events Permit from the Village of Royal Palm Beach in order to:

To honor our local heroes, Palm Beach County Sheriff's office  
Palm Beach County Fire & Rescue as well as active Duty  
Military and Veterans for Veterans Day

In support of such application, I submit the following information:

1. Proposed location: Mission BBQ Southern Blvd.  
Royal Palm Beach, FL 33411  
(Owner's written consent and affidavit of responsibility is attached.)

2. Proposed date, time of commencement and duration of event:  
11-11-2024 Time 10:30 am - 2 pm

3. Approximate number of participants expected: 100

4. Insurance company and policy number: Attached

(Copy of Certificate of Insurance showing general liability & property damage coverage is attached.)

5. Will state, municipal or county controlled property be involved? Yes  No

If yes, please describe:

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(State, municipal or county permit or written consent, if applicable, to utilize the above property is attached.)

6. How will this proposed event impact municipal traffic control, fire/rescue operations and/or utilities?

Ceremony is in the shopping center and all participants will be in designated parking spaces

Proposed impact mitigation plan:

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7. Are animals involved in this event? Yes \_\_\_\_\_ No X

If yes, all certificates required by Chapter 5 of the Village Code of Ordinances must be attached hereto prior to the issuance of this permit.

8. What toilet facilities will be provided for use by event participants and the public?

The facilities @ our restaurant

9. Site plan for proposed location of special event showing layout of all facilities, including parking and signage, is attached hereto along with a fully executed hold harmless agreement as required by Section 16-12(a)(2) of the Village Code of Ordinances.

10. Please address the following items:

A. How will you assure that the proposed special event will have no adverse vehicular or pedestrian traffic impacts which cannot be prevented by the imposition of conditions?

By having designated parking spaces and most of the attendees will be inside w/exception of those sitting in our designated patio area

B. How will you assure that the proposed special event will have no adverse impacts on adjacent properties and will not be detrimental to their use and peaceful enjoyment of their property?

Contacting Neighboring businesses and making sure we get their approval and support of our brief ceremony

C. How will you assure that the proposed special event will not cause objectionable noise,

vibrations, fumes, odors, glare or physical activity which cannot be prevented by the imposition of conditions? N/A Noise - National Anthem is sung without amplification as well as a few acknowledgments  
This should not cause objectionable noise

D. How is the proposed special event compatible with the character of the location for which it is proposed? regarding parking will be marked and specified on the site plan. Mission BBQ is in the business of

*sewing those who serve and protect military veterans*

11. In addition to depicting proposed temporary signage on the provided site plan, please list below all signs to be displayed as part of the special event. Please include sign type, dimensions, square footage and proposed location(s) (See Village Code Section 20-71).

No Signage

I affirm that all facts set forth herein are true and correct and understand that the Village of Royal Palm Beach may impose reasonable conditions upon the Special-Events Permit in order to reduce adverse impacts and to protect the health, safety and welfare of all. I further agree and understand that if my Special-Events Permit involves rental of the outdoor Amphitheater at Commons Park for a large event/performance with greater than 295 attendees that: 1) such use is limited to Monday-Thursday (excluding Village holidays); 2) I am required to arrange for and provide any necessary sound and lighting and two (2) Palm Beach County Sherriff's Office permit deputies at my sole cost and expense; and 3) I must to compensate the Village of Royal Palm Beach for two (2) Parks Department staff at a rate of \$35.00 per hour per staff member.

J. Whisland  
Signature of Applicant

Lisa Whisland  
Print name and office held, if applicable

THE STATE OF FLORIDA  
COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization this 27th day of Sept, 2024, by LISA WHISLAND, who is personally known to me or who has produced a Florida driver's license as identification and who did/did not take an oath (circle one).

Diane M. DiSanto

NOTARY PUBLIC  
STATE OF FLORIDA

(Seal)





VILLAGE OF ROYAL PALM BEACH  
OWNER'S AFFIDAVIT OF CONSENT AND RESPONSIBILITY

\*DO NOT COMPLETE FOR EVENTS ON VILLAGE PROPERTY

DATE: September 27, 2024

APPLICATION FOR: Special-Events Permit X OR Seasonal Vendor Permit \_\_\_\_\_

PROPOSED LOCATION FOR SPECIAL EVENT OR TEMPORARY SALE:

Mission BBQ  
11929 Southern Blvd  
Royal Palm Beach, FL  
33411

I/We, Lisa Whisnard / Bill Leahy, own the property referenced above and hereby grant my/our consent for Mission BBQ to utilize the property for \_\_\_\_\_ acknowledging that I/we will be responsible for the activities conducted thereon.

[Signature]  
Affiant Owner

\_\_\_\_\_  
Affiant Agent

STATE OF FLORIDA  
COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me by means of  physical presence or  online [ ] notarization this 27th day of Sept, 20 24 by LISA WHISNARD and \_\_\_\_\_, who are personally known to me or who have produced a Florida driver's license as identification and who did/did not take an oath (circle one).

[Signature]  
Notary Public  
State of Florida

(Seal)





HOLD HARMLESS AGREEMENT FOR APPLICANT

The undersigned hereby requests a Special Events/Seasonal Vendor Permit (circle one) from the Village of Royal Palm Beach, Florida ("Village").

NOW, THEREFORE, for and in consideration of the issuance of the permit by the Village and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, I/we agree as follows:

1. I/we hereby agree to abide by all regulations set forth in the VILLAGE OF ROYAL PALM BEACH Code of Ordinances and all other laws.

2. I/we hereby agree that I/we will indemnify and hold the Village harmless from and against any and all claims, demands, lawsuit, settlements, damages, costs and expenses, including attorneys' fees, suffered or incurred by the Village and arising out of or in connection with the Special Event, Temporary Sale, or Seasonal Vending conducted.

Executed this 27th day of Sept, 2024.

WITNESSES:

[Signature]  
Signature

Pat Steinborn  
Printed Name

[Signature]  
Signature

Jacqueline Shinkue-Derry  
Printed Name

[Signature]  
Applicant

Lisa Whisnard  
Printed Name

STATE OF FLORIDA  
COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization this 27th day of Sept, 2024 by LISA WHISNARD, who is personally known to me or who has produced a Florida driver's license as identification and who did/did not take an oath (circle one).

[Signature]  
Notary Public  
State of Florida



(Seal)



HOLD HARMLESS AGREEMENT FOR OWNER OF PROPERTY  
(IF DIFFERENT FROM APPLICANT)

\*DO NOT COMPLETE FOR EVENTS ON VILLAGE PROPERTY

The undersigned is the owner of the real property to be utilized for the proposed Special Event or Temporary Sale. The undersigned has granted the Applicant permission to apply for a Special Events/Seasonal Vendor permit (circle one) from the Village of Royal Palm Beach, Florida ("Village"), to use the undersigned's property for this purpose, and acknowledges responsibility (owner's affidavit is attached hereto).

NOW, THEREFORE, for and in consideration of the issuance of the permit by the Village and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, I/we agree as follows:

1. I/we hereby agree to abide by all regulations set forth in the VILLAGE OF ROYAL PALM BEACH Code of Ordinances and all other laws.

2.

2. I/we hereby agree that I/we will indemnify and hold the Village harmless from and against any and all claims, demands, lawsuit, settlements, damages, costs and expenses, including attorneys' fees, suffered or incurred by the Village and arising out of or in connection with the Special Event or Seasonal Vending conducted.

Executed this 27th day of Sept, 2024.

WITNESSES:

[Signature]  
Signature

Pat Steinborn  
Printed Name

[Signature]  
Signature

Scarveline Shihua-Dang  
Printed Name

[Signature]  
Owner of Property

Lisa Whisnand  
Printed Name

STATE OF FLORIDA  
COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization this 27th day of Sept, 2024 by LISA WHISNAND, who is personally known to me or who has produced a Florida driver's license as identification and who did/did not take an oath.

[Signature]  
Notary Public  
State of Florida

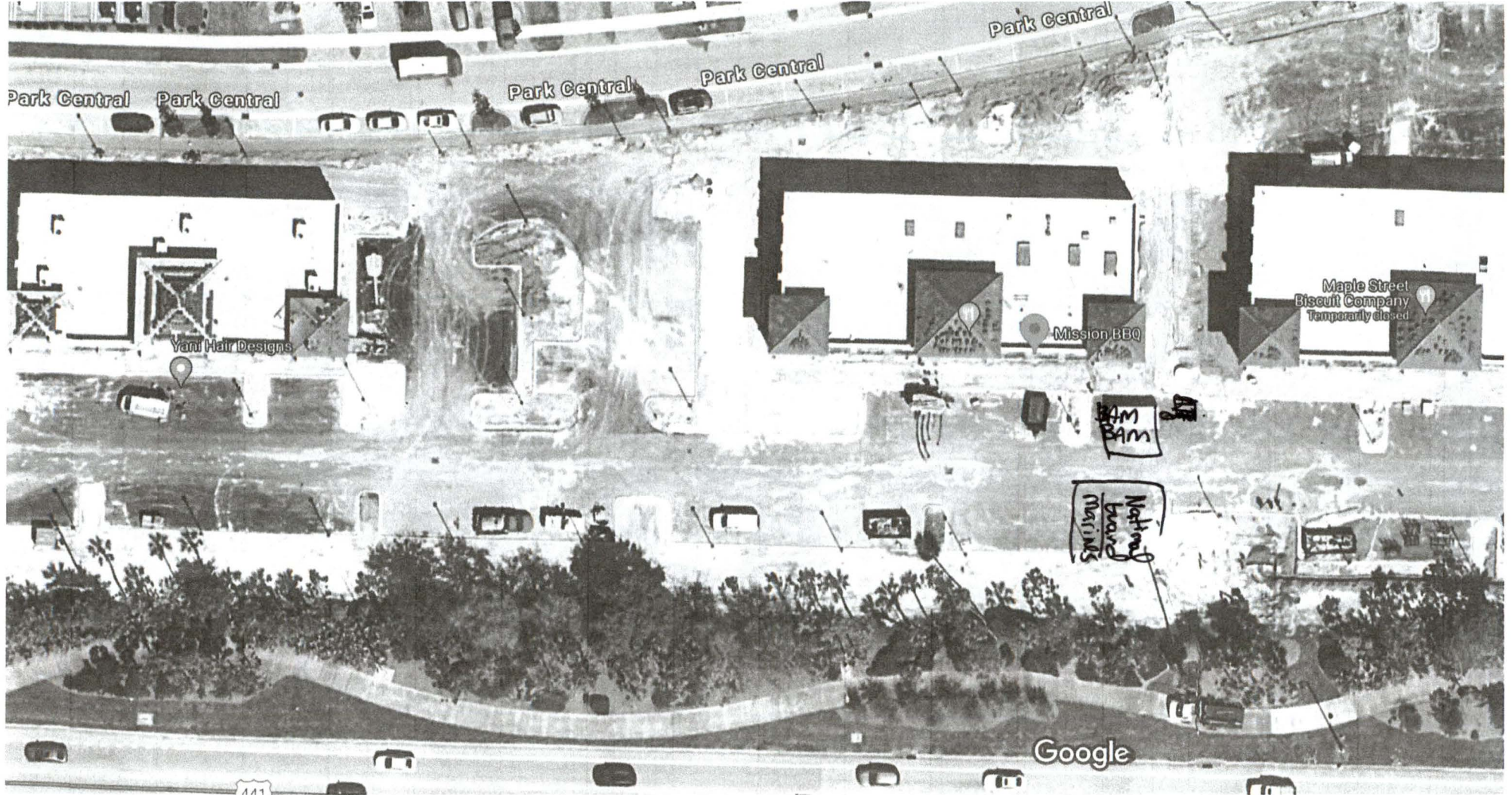
(Seal)







Google Maps Mission BBQ



Imagery ©2024 Airbus, Map data ©2024 Google 50 ft