

VILLAGE OF ROYAL PALM BEACH

Agenda Item Summary

AGENDA ITEM:

Approval and authorization for the Village Manager to enter into a Professional Services Agreement Renewal for Lobbyist Services with Ronald L. Book, P.A.

ISSUE:

Ronald L. Book, P.A. has performed lobbying services at the Legislative and Executive Branches for the Village since 2005. His work includes working with staff in the Legislature and the Governor's Office, and/or any agencies of the Executive Branch; it requires them to work with all elected officials in the Legislature and Executive Branch; and requires them to keep the Village Council informed on any developments and/or decisions.

The proposed Renewal includes an annual retainer not to exceed \$60,000.00 annually, plus reasonable expenses, including but not limited to prorated travel (hotel, airfare, car rental) and similar expenses not to exceed \$5,000.00 annually.

The service provided by Ronald L. Book, P.A. continue to be exempt from the Village's competitive procurement requirements as a "service involving special skill, ability, training or expertise which are in their nature, unique, original or creative" in accordance with Sec. 10-98(d)1. of the Village Code.

RECOMMENDED ACTION:

Staff recommends a motion to authorize the Manager to enter into a Professional Services Agreement Renewal with Ronald L. Book, P.A. for Lobbyist Services.

Initiator:	Village Manager	Agenda	Village Council
	Approval:	Date:	Action:
Village Manager		10/17/24	



July 5, 2024

Mr. Raymond C. Liggins, Village Manager
Village of Royal Palm Beach
1050 Royal Palm Beach Boulevard
Royal Palm Beach, FL 33411

VIA EMAIL: rliggins@royalpalmbeach.com

cwax@royalpalmbeach.com

Re: Professional Services Agreement Renewal

Dear Mr. Manager:

We deeply appreciate and value the continued privilege you and the Village Council are again providing to my firm for the representation of the interests of The Village of Royal Palm Beach. We will continue to work aggressively and diligently pursuing the goals and priorities that you and the Village set for us to follow. Going forward, we recognize the continued focus on Storm Water Management issues with some emphasis on the many miles of canals under the Village oversight and control. We will continue to provide ongoing reports and updates as we have in the past.

It is our responsibility to continue to perform all traditional lobbying activities at the Legislative and Executive Branch levels. This includes working with staff in the Legislature and the Governor's Office, and/or any agencies of the Executive Branch; it requires us to work with all elected officials in the Legislature and Executive Branch; and requires us to keep the Village Council informed on any developments and/or decisions. It is our goal to help the Village Council set priorities and to work to accomplish them. It is our responsibility to be available to the Mayor, yourself as the Manager, and the Village Council, as may reasonably be requested. There are no limitations on hours, and we consider ourselves on call, seven days a week, twenty- four hours a day.

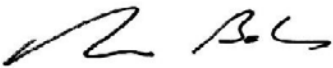
In exchange for this representation, you agree to compensate my firm with an annual retainer of \$60,000. This retainer will be paid over a twelve-month period, thus making payments of \$5,000 monthly. You agree to reimburse us for reasonable expenses, including but not limited to prorated travel (hotel, airfare, car rental) and similar not to exceed \$5,000 annually. It is understood that this contract is cancelable with thirty days written notice; however, it cannot be cancelled during any year where a Legislative Session has been concluded as the fee is then considered fully earned.

REPLY TO:

- 4000 Hollywood Boulevard, Suite 677-5 - Hollywood, Florida 33021 - (305) 935-1866
- 104 West Jefferson Street - Tallahassee, Florida 32301 - (850) 224-3427

I want to again thank you for the confidence you have shown in us by retaining our services. Please know that this is a joint venture relationship between my firm and that of Sean Pittman, of the Pittman Law Group. We jointly look forward to many successes on your behalf. Please know that we will work tirelessly to maintain the confidence you have placed with and in us.

Assuming this agreement meets with our mutual understanding, please sign, and return to my office at your earliest opportunity.



Ronald L. Book
Ronald L. Book, P.A.

Raymond C. Liggins, Village Manager
Village of Royal Palm Beach

Date: _____

RLB: BM

CC: Sean Pittman, Esq.