

**AGENDA SUMMARY ITEM**

**Agenda Item #: C - 7**

**Agenda Item:** Adoption of Resolution 24-25. A resolution of the Village Council of the Village of Royal Palm Beach, Florida, approving and authorizing, in accordance with established policy, the making of a budget amendment for Fund 401 in the fiscal year 2024/2025 Budget. Said amendment to transfer a total of \$509,475 from Fund 401 Undesignated Fund Balance to WTP Site Modification (PW1902).

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In accordance with the Public Works Director’s memo attached, this transfer will provide additional funding to complete the demolition of the Water Treatment Plant (WTP) Site Modifications project, PW1902.

Exhibit “A” attached outlines the sources and uses of the funds.

**Recommended Action:**

Requesting Village Council approval to make the budget amendment to the fiscal year 2024/2025 Budget in accordance with established policy.

Initiator	Village Manager Approval	Agenda Date	Village Council Action
Sharon Almeida Finance Director		10/17/2024	

## MEMORANDUM

TO: Sharon Almeida, Finance Director

FROM: Paul L. Webster, Director of Public Works

DATE: October 9, 2024

RE: Budget Adjustment

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I would like to respectfully request a budget adjustment to increase the funds in the existing CIP PW1902, WTP Site Modification – WTP Demolition, 401-4100-541.49-90 by \$509,475.00 with funds from Fund 401 undesignated fund balance, 401-0000-399.01-00. The funds are needed to award project for the demolition of the WTP. We request that this budget adjustment be placed on the upcoming council agenda, October 17, 2024.

If any additional information is needed, please do not hesitate to contact me at your earliest convenience.

Thank you in advance for your time and consideration.

PW/cs

**RESOLUTION NO. 24-25**

**A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF ROYAL PALM BEACH, FLORIDA, AMENDING ITS OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR FISCAL YEAR 2024-2025 IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF BUDGET RESOLUTION NO. 24-19; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

**WHEREAS**, the necessity of amending the 2024-2025 Village Budget has come to the attention of the Village Council of the Village of Royal Palm Beach; and

**WHEREAS**, pursuant to Sec. 4 and 5 of Budget Resolution No. 24-19 adopted September 19, 2024 in accordance with State Law, budget amendments relating to increases or decreases to the total sum allocated to each department for operating expenses must be formally approved by the Village Council in the form of a budget resolution for such transfers.

**NOW THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF THE VILLAGE OF ROYAL PALM BEACH, FLORIDA, THAT:**

Section 1: The Village of Royal Palm Beach, hereby amends its 2024-2025 budget as provided in the schedule attached hereto as Exhibit "A" and made a part hereof, in accordance with the terms and provisions of the Budget Resolution No. 24-19.

Section 2: The Village Clerk is hereby directed to attach a copy of this Resolution amending the 2024-2025 Budget to the 2024-2025 Budget documents and this Resolution shall be made a part of said budget.

Section 3: This Resolution shall take effect immediately upon adoption by the Village Council.

**PASSED AND ADOPTED** this 17<sup>th</sup> day of October, 2024.

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Vice Mayor Jeff Hmara  
Village of Royal Palm Beach

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Diane DiSanto, Village Clerk

**EXHIBIT "A"**  
**BUDGET REVISION**  
**FUND 401**

DEPARTMENT	ACCOUNT DESCRIPTION	CIP PROJ NO.	BUDGET CODE NO.	AMOUNT
<b>SOURCE OF FUNDS</b>				
Non-Departmental	Undesignated Fund Balance - Fund 401		399.01-00	\$ 509,475
<b>TOTAL SOURCE OF FUNDS</b>				<u>\$ 509,475</u>
<b>USE OF FUNDS</b>				
Public Works	WTP Site Modification	PW1902	541.49-90	\$ 509,475
<b>TOTAL USE OF FUNDS</b>				<u>\$ 509,475</u>