

Agenda Item No. C - 1

**VILLAGE OF ROYAL PALM BEACH**  
Agenda Item Summary

**AGENDA ITEM: Approval of the minutes of the Council Regular Meeting of January 16, 2025.**

**ISSUE: It is necessary for Village Council to approve all Village Council meeting minutes.**

**RECOMMENDED ACTION: Motion to Approve**

<b>Initiator</b>	<b>Village Manager Approval</b>	<b>Agenda Date</b>	<b>Village Council Action</b>
------------------	---------------------------------	--------------------	-------------------------------

<b>Village Clerk</b>		<b>2/20/25</b>	
----------------------	--	----------------	--

**VILLAGE OF ROYAL PALM BEACH  
MINUTES OF COUNCIL REGULAR MEETING  
VILLAGE COUNCIL CHAMBERS  
THURSDAY, JANUARY 16, 2025  
6:30 P.M.**

**Ways to Participate**

- In Person: Public may participate in person at the Village Council Chambers, 1050 Royal Palm Beach Boulevard, Royal Palm Beach, FL 33411.
- Computer, Tablet, Smartphone: Public may participate remotely by joining GoToWebinar from your computer, tablet or smartphone via [www.royalpalmbeachfl.gov/webmeetings](http://www.royalpalmbeachfl.gov/webmeetings).
- Telephone: Public may listen only via phone remotely by dialing United States +1 (914) 614-3221, Webinar ID: 629-771-523, Access Code: 466-252-617.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mayor Jeff Hmara  
Vice Mayor Selena Samios  
Councilwoman Jan Rodusky  
Councilman Richard Valuntas  
Councilman Adam Miller

All members of the Council were present along with the Village Manager, Village Attorney (Keith Davis), and the Village Clerk. Councilman Adam Miller joined by GoToWebinar,

**PROCLAMATION IN HONOR OF PALM BEACH COUNTY SHERIFF'S OFFICE  
DEPUTY SHERIFF RALPH "BUTCH" WALLER, JR.**

Mayor Hmara presented the proclamation to Deputy Waller Jr.'s widow, Denise Waller.

**REPORTS**

Vice Mayor Samios announced registration is now open for 10 – 15 year olds that would like to participate in co-ed volleyball, open play for indoor pickle ball is held Monday – Friday from 9:00 a.m. – 12:30 p.m., and the Young at Heart luncheon will be held on February 7<sup>th</sup> at the Cultural Center. A senior Valentine's Day party luncheon will be held on February 14<sup>th</sup> at the Recreation Center. Also a Daughter/Daddy dance and Disney sing-a-long is scheduled for Saturday, March 15<sup>th</sup> at the Cultural Center. Monday, January 20<sup>th</sup>, the 23<sup>rd</sup> annual Martin Luther King, Jr. celebration will be held at the Cultural Center. Vice Mayor Samios attended Sheriff Ric Bradshaw's swearing-in-ceremony and employee family picnic at Commons Park.

Councilman Valuntas announced the Town-Crier will be hosting a Candidates' Forum in the Village Hall Council Chambers on Monday, January 27<sup>th</sup> from 7:00 p.m. – 9:00 p.m.

Councilwoman Rodusky reported on a joint meeting with the Palm Beach County League of Cities and the Palm Beach County delegation to present their

legislative priorities. Also at that meeting discussion was held on current issues and creating a coordinated effort to send County elected officials to Tallahassee to support our Representatives and Senators during the legislative sessions. She invited everyone to attend The Palm Beach Shakespeare Festival “As You Like It” on Thursday, January 30<sup>th</sup> to Sunday, February 2<sup>nd</sup> at Commons Park, gates open at 6:30 p.m., show begins at 8:00 p.m.

Councilman Adam Miller reported on speaking to residents, getting opinions and ideas as well as learning from the Florida and National League of Cities resources on being a municipal leader. He will be attending the 23<sup>rd</sup> annual Martin Luther King, Jr. celebration on Monday, January 20<sup>th</sup>.

Mayor Hmara attended Sheriff Ric Bradshaw’s swearing in ceremony at Royal Palm Beach Commons Park on January 12<sup>th</sup> as well as the swearing-in ceremony of the new State Attorney Alexcia Cox on January 7<sup>th</sup> adding that she is a resident of Royal Palm Beach as well and congratulated both. He reported and presented the Florida Regional Councils Annual Report for 2023 – 2024 noting documents have been signed to incorporate FRCA as a 501C4 to enable the organization to draw up on more grant resources. While in Tallahassee, Mayor Hmara visited with Ron Book’s office, who is our contracted lobbyist, and his staffed informed him of upcoming legislation including the growth spending trends while noting there are no proposed attacks on Home Rule. He reported on the Royal Palm Beach High School Navy JROTC recently hosting their first SeaPerch Robotics Competition, which is an underwater drone competition, held at Calypso Bay Water Park.

**PETITIONS – None**

**STATEMENTS FROM THE PUBLIC ON NON AGENDA ITEMS OR CONSENT AGENDA ITEMS**

Carl Silverman, a resident of Greenway Village South, asked the Village to avoid allowing golf carts and other motorized vehicles, like scooters, on the pathways in Commons Park, which he feels should be for pedestrians and bicyclists.

**CONSENT AGENDA**

The Village Clerk read into the record the Consent Agenda as follows:

- 1. Approval of the minutes of the Council Regular Meeting of December 19, 2024. (Village Clerk)**
- 2. Approval and authorization for the Mayor to execute the “2025 Municipal Election Vote Processing Equipment Use and Elections Services Agreement” by and between the Palm Beach County Supervisor of Elections Office and the Village of Royal Palm Beach. (Village Clerk)**
- 3. Approval and authorization for the Village Manager to enter into an agreement with the Palm Beach Shakespeare Festival, Inc. in the amount of \$20,000.00 for the production of four (4) performances of**

**Shakespeare's "As You Like It" in Commons Park, January 30, 2025 through February 2, 2025. (Strategic Plan G-3PA06) (Director of Parks & Recreation)**

- 4. Approval of a Special Event permit for the Village of Royal Palm Beach to hold the Palm Beach Shakespeare Festival at Royal Palm Beach Commons Park on January 30 and 31, February 1 and 2, 2025 from 5:00 p.m. until 9:00 p.m. (P & Z Director)**
- 5. Approval of a Special Event permit for the Village of Royal Palm Beach to hold "West Fest" at Royal Palm Beach Commons Park on Friday, February 28, 2025 from 5:00 p.m. to 10:00 p.m., Saturday, March 1, 2025 from 3:00 p.m. to 9:00 p.m., and Sunday, March 2, 2025 from 1:00 p.m. to 5:00 p.m. (P & Z Director)**
- 6. Adoption of Resolution No. 25-01, a Resolution of the Village Council of the Village of Royal Palm Beach, Florida approving and adopting the 2024 Revised Palm Beach County Local Mitigation Strategy Plan; providing an effective date; and for other purposes. (Village Engineer)**
- 7. Approval of Interlocal Agreement to Redetermine, Readopt and Ratify Existing Distribution Formula for Six (6) Cent Local Option Fuel Tax with Palm Beach County. (Village Manager)**

Councilwoman Rodusky pulled Item No. 4 for discussion.

Vice Mayor Samios made a motion to approve the Consent Agenda less Item No. 4; seconded by Councilwoman Rodusky. Hearing no discussion, Mayor Hmara put the motion to a vote and it passed unanimously.

Councilwoman Rodusky received clarification of the performance time of the Shakespeare play. The pre-show entertainment begins at 6:45 p.m. and the show begins at 8:00 p.m.

Councilwoman Rodusky made a motion to approve the Consent Agenda Item No. 4; seconded by Vice Mayor Samios. Hearing no further discussion, Mayor Hmara put the motion to a vote and it passed unanimously.

## **REGULAR AGENDA**

- 1. Public hearing to consider Application 24-051 (FP) an application by WGI, Inc. and adoption of Resolution No. 24-27 confirming Council action. The Applicant is seeking Final Plat approval to plat 12.28± acres of land; for a property located on the northwest corner of Okeechobee Boulevard and Royal Palm Beach Boulevard. Agent: Doug Murry. (P & Z Director)**

The Director of P & Z stated this is final plat approval for the 12.28-acre Lakeside Landings development. He stated the land use designation is multi-

family low residential and the zoning designation is multi-family residential RM-9. Staff recommended approval noting this plat meets all requirements.

Doug Murray with the engineering firm WGI spoke on behalf of the developer. He made a presentation showing the location, reviewed the timeline as well as the history of approvals for the property noting the site is currently under construction. He added the final plat is consistent with the site plan approved.

After confirming with the Village Clerk and the Village Manager there were no public comments, Mayor Hmara closed public comment with no response.

Councilman Valuntas made a motion to approve; seconded by Vice Mayor Samios. Hearing no discussion, Mayor Hmara put the motion to a vote and it passed unanimously.

**2. Public hearing for second reading and adoption of Ordinance No. 1051, amending Chapter 26. Zoning. at Secs. 26-82(4)(d) and 26-83(4)(d) to revise the subheading titles, eliminate the perimeter landscape setback requirement adjacent to right-of-ways and open space and eliminate the requirement for a 10-foot perimeter landscape setback adjacent to interior lot lines for parcels with yards of ten feet or greater. (P & Z Director)**

The Village Attorney (Keith Davis) read into the record Ordinance No. 1051 by title only noting this was second reading. The P & Z Director stated this is to update the code and explained the changes that include elimination of the perimeter landscape setback requirement adjacent to right-of-ways and open space and the requirement for a 10-foot perimeter landscape setback adjacent to interior property lines for parcels with yards of ten feet or greater in the RV-6 and RT-8 zoning districts. He further explained that the developer of Lakeside Landings needed a waiver from the current setback requirements. This change eliminates the need for such a waiver, as long as the developer is providing enough yard space behind the townhouse or villa units. The Local Planning Agency and staff recommended approval.

After confirming with the Village Clerk and the Village Manager there were no public comments, Mayor Hmara closed public comment with no response.

Vice Mayor Samios made a motion to approve; seconded by Councilwoman Rodusky. Hearing no discussion, Mayor Hmara put the motion to a vote and it passed unanimously.

**3. Public hearing for second reading and adoption of Ordinance No. 1055, amending Chapter 10. Finance and Taxation. at Sec. 10-50. Budgetary Amendments. in order to align with current fiscal practices and ensure consistency with Village Policy F-14. (Finance Director)**

The Village Attorney (Keith Davis) read into the record Ordinance No. 1055 by title only noting this was second reading. The Finance Director was available for any questions.

After confirming with the Village Clerk and the Village Manager there were no public comments, Mayor Hmara closed public comment with no response.

Vice Mayor Samios made a motion to approve; seconded by Councilman Valuntas. Hearing no discussion, Mayor Hmara put the motion to a vote and it passed unanimously.

**4. Public hearing for first reading and approval of Ordinance No. 1056, amending Chapter 10. Finance and Taxation. at Article VI. Purchasing Guidelines. in order to update the purchasing authority of the department directors, to update the levels at which formal procurements are required, and to update purchase order requirements. (Finance Director)**

The Village Attorney (Keith Davis) read into the record Ordinance No. 1056 by title only. The Finance Director stated the last time this section of the ordinance was updated was in 2017. After reviewing and evaluating the purchasing guidelines, the following recommendations are being proposed. She stated for 10-94 – Delegation of Purchasing Authority proposed the department directors approval levels are increased from \$3,499 to less than \$5,000. The second level of change is from \$5,000 to less than \$10,000. The remaining approval levels remain the same noting one other change is the verbiage of the title of Accounting Manager to Finance Director to be in line with current titles. She added that Section 10-95 Quotations current levels is now less than \$2,000 and proposing up to less than \$5,000. The next level requiring two verbal quotes is from \$2,000 to \$7,499 an increase from \$5,000 to less than \$10,000 and the third level, which is three written quotes, the current level is \$7,500 to less than \$20,000, and this requested increase is from \$10,000 to less than \$50,000. The formal bid process and Council approval has not changed. Section 10-96 is the Processing of Contracts for the Provision of Commodities and Services. The proposed change would increase the threshold for Field Purchase Orders from less than \$2,000 to less than \$5,000 and increase thresholds for requisitions/purchase orders from more than \$2,000 to more than \$5,000. She reviewed Section 10-98 Exceptions to the Competitive Procurement Requirements, and reviewed the added language under (c) and (d). She added these changes were mostly due to the increasing costs of goods and services over the past several years.

After confirming with the Village Clerk and the Village Manager there were no public comments, Mayor Hmara closed public comment with no response.

Councilwoman Rodusky made a motion to approve; seconded by Vice Mayor Samios. Hearing no discussion, Mayor Hmara put the motion to a vote and it passed unanimously.

**5. Appointment of one regular member to the Planning & Zoning Commission for a term expiring March 2025 and two alternate members to the Planning & Zoning Commission for terms ending March 2025. (Council Liaison)**

Councilwoman Rodusky made a motion to move and appoint Andrew Alba, who currently serves as Alternate #1, to the regular seat with a term expiring in March 2025 and move and appoint current Alternate #2 Jonathan Dickinson to the Alternate #1 seat with a term expiring March 2025 and appoint Christopher Butler to the Alternate #2 seat with a term expiring March 2025; seconded by Vice Mayor Samios. After confirming with the Village Clerk and the Village Manager there were no public comments, Mayor Hmara closed public comment with no response. Mayor Hmara put the motion to a vote and it passed unanimously.

**6. Appointment of one regular member to the Recreation Advisory Board for a term ending March 2025 and one alternate member to the Recreation Advisory Board for a term ending March 2025. (Council Liaison)**

Vice Mayor Samios, Council Liaison made a motion to move and appoint Alfred DePaola, who currently serves as an Alternate, to the regular seat with a term expiring in March 2025 and appoint Mike Louramore to the alternate seat with a term expiring March 2025; seconded by Councilman Valuntas. Mayor Hmara put the motion to a vote and it passed unanimously.

**7. Appointment of one regular member to the Education Advisory Board for a term ending March 2025. (Council Liaison)**

Mayor Hmara, Council Liaison, made a recommendation to appoint Sergio Herrera who currently serves as an Alternate to a regular seat with the term expiring in March 2025.

Councilman Valuntas made a motion to move and appoint Sergio Herrera, who currently serves as an Alternate, to the regular seat with a term expiring in March 2025; seconded by Councilwoman Rodusky. Mayor Hmara put the motion to a vote and it passed unanimously.

**ADJOURNMENT**

\_\_\_\_\_  
Mayor Jeff Hmara

\_\_\_\_\_  
Diane DiSanto, Village Clerk