

**Village of Royal Palm Beach  
Village Council  
Agenda Item Summary**

**Agenda Item: C - 12**

**APPROVAL OF SIX (6) SPECIAL EVENT PERMITS FOR OUR LADY QUEEN OF THE APOSTLES CATHOLIC CHURCH TO HOLD A FISH FRY AT 100 CRESTWOOD BOULEVARD ON MARCH 7, 2025; MARCH 14, 2025; MARCH 21, 2025; MARCH 28, 2025; APRIL 4, 2025; APRIL 11, 2025; FROM 5:00 P.M. TO 7:00 P.M.: BY REV. ANDY RUDNICKI.**

**Issue:**

The applicant is requesting approval to allow six (6) special events, in order to hold a Fish Fry at Our Lady Queen of the Apostles Catholic Church, located at 100 Crestwood Boulevard on the following dates: On March 7, 2025; March 14, 2025; March 21, 2025.; March 28, 2025; April 4, 2025; April 11, 2025, from 5:00 p.m. to 7:00 p.m.

The applicant has not requested any road closures for this event. The Church is requesting a special no fee permit for non-profit organizations. The applicant has submitted all necessary information and forms to the Village. Staff has reviewed this application and determined that the proposed use will not adversely affect the immediate area.

**Recommended Action:**

Approval of Special Event Permits, subject to the attached conditions (Exhibit A).

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Initiator:	Village Manager	Agenda	Village Council
P&Z Director	Approval	Date	Action
		2/20/2025	

## EXHIBIT A

The event may only occur on March 7, 2025; March 14, 2025; March 21, 2025.; March 28, 2025; April 4, 2025; April 11, 2025, from 5:00 p.m. to 7:00 p.m.

1. Any tents used shall be flame resistant.
2. A Business Tax Receipt is required and permits must be obtained for all temporary electrical services, generators or temporary power poles and must be inspected prior to commencement of sales.
3. All electrical circuits shall be GFI protected.
4. Signage shall be set back at least 10 feet from the property line and shall not interfere with sight lines along public roadways and shall conform to the requirements of Sec. 20-71 of the Village Code of Ordinances.
5. A clearly defined paved parking area must be provided.
6. The applicant shall provide for portable restroom facilities including at least one handicapped accessible facility if public facilities are not within 500' of accessibility.
7. Adequate trash receptacles shall be provided for tree trimming and other debris, which may accumulate on site.
9. If trailer is to be used on site for security purpose, the applicant shall obtain temporary trailer permit from the Village Building Department. This trailer may trailer permit from the Village Building Department. This trailer may not be used for overnight sleeping purposes.
10. No parking will be allowed in the swales of Crestwood Boulevard.



RECEIVED BY:  
Village of Royal Palm Beach

JAN 10 2025

Time: \_\_\_\_\_

**SPECIAL-EVENTS PERMIT APPLICATION**

**A FULLY COMPLETED APPLICATION MUST BE SUBMITTED TO THE VILLAGE CLERK 45 DAYS IN ADVANCE OF THE EVENT. FAILURE TO SUBMIT A COMPLETE APPLICATION MAY RESULT IN REJECTION OF THE APPLICATION.**

Date: November 15, 2024

I/We Rev. Z Andy Rudnicki  
(Name of applicant)

of 100 Crestwood Blvd. S., Royal Palm Beach, Florida 33411  
(Mailing address)

Name and phone number of contact person: Jose L. Calas (561) 793-3751

Email address: jlcaldas48@gmail.com

On behalf of OLQA Knights of Columbus Council 12376  
(Name of person, corporation, organization, etc.)

hereby request a Special-Events Permit from the Village of Royal Palm Beach in order to:  
Conduct six (6) Lenten Fish Fry on Chuhrch Grounds

In support of such application, I submit the following information:

1. Proposed location: 100 Crestwood Blvd. S., Royal Palm Beach, Florida 33

(Owner's written consent and affidavit of responsibility is attached.)

2. Proposed date, time of commencement and duration of event:  
All 6 events start at 5:00 PM and end at 7:00 PM pn the following Fridays of 2025:

3/7, 3/14, 3/21, 3/28, 4/4 AND 4/11.

3. Approximate number of participants expected: 250

4. Insurance company and policy number: Accord Policy - Copy attached

(Copy of Certificate of Insurance showing general liability & property damage coverage is attached.)

5. Will state, municipal or county controlled property be involved? Yes \_\_\_\_\_ No X

If yes, please describe:

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(State, municipal or county permit or written consent, if applicable, to utilize the above property is attached.)

6. How will this proposed event impact municipal traffic control, fire/rescue operations and/or utilities? **NA - Events will be held on Church grounds**

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Proposed impact mitigation plan: \_\_\_\_\_

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7. Are animals involved in this event? Yes \_\_\_\_\_ No

If yes, all certificates required by Chapter 5 of the Village Code of Ordinances must be attached hereto prior to the issuance of this permit.

8. What toilet facilities will be provided for use by event participants and the public?  
**Permanent facilities in building.**

9. Site plan for proposed location of special event showing layout of all facilities, including parking and signage, is attached hereto along with a fully executed hold harmless agreement as required by Section 16-12(a)(2) of the Village Code of Ordinances.

10. Please address the following items:

A. How will you assure that the proposed special event will have no adverse vehicular or pedestrian traffic impacts which cannot be prevented by the imposition of conditions?  
**Event held in Church grounds. Ample parking available on property.**

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B. How will you assure that the proposed special event will have no adverse impacts on adjacent properties and will not be detrimental to their use and peaceful enjoyment of their property? **Actual event held for many years. Never a problem.**

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C. How will you assure that the proposed special event will not cause objectionable noise,

vibrations, fumes, odors, glare or physical activity which cannot be prevented by the imposition of conditions? Participants are inside permanently enclosed building. Building surrounded by open spaces, separate from adjacent buildings.

D. How is the proposed special event compatible with the character of the location for which it is proposed? Parish event held every year during Lent season.

11. In addition to depicting proposed temporary signage on the provided site plan, please list below all signs to be displayed as part of the special event. Please include sign type, dimensions, square footage and proposed location(s) (See Village Code Section 20-71).

Two self standing banners (approximately 20 ft. by 2 ft.) facing Crestwood Blvd.

I affirm that all facts set forth herein are true and correct and understand that the Village of Royal Palm Beach may impose reasonable conditions upon the Special-Events Permit in order to reduce adverse impacts and to protect the health, safety and welfare of all. I further agree and understand that if my Special-Events Permit involves rental of the outdoor Amphitheater at Commons Park for a large event/performance with greater than 295 attendees that: 1) such use is limited to Monday-Thursday (excluding Village holidays); 2) I am required to arrange for and provide any necessary sound and lighting and two (2) Palm Beach County Sherriff's Office permit deputies at my sole cost and expense; and 3) I must to compensate the Village of Royal Palm Beach for two (2) Parks Department staff at a rate of \$35.00 per hour per staff member.

Rev. Z. Andy Rudnicki  
Signature of Applicant

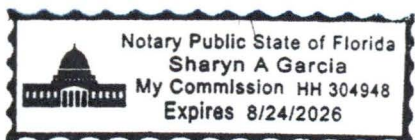
Rev. Z Andy Rudnicki  
Print name and office held, if applicable

THE STATE OF FLORIDA  
COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me by means of [ ] physical presence or [ ] online notarization this 15 day of November, 20 24, by Z Andy Rudnicki, who is personally known to me or who has produced a Florida driver's license as identification and who did/did not take an oath (circle one).

(Seal)

Sharyn A Garcia  
NOTARY PUBLIC  
STATE OF FLORIDA





VILLAGE OF ROYAL PALM BEACH  
OWNER'S AFFIDAVIT OF CONSENT AND RESPONSIBILITY

**\*DO NOT COMPLETE FOR EVENTS ON VILLAGE PROPERTY**

DATE: 11/15/2024

APPLICATION FOR: Special-Events Permit  OR Seasonal Vendor Permit

PROPOSED LOCATION FOR SPECIAL EVENT OR TEMPORARY SALE:

Our Lady Queen of the Apostles Catholic Church  
100 Crestwood Blvd, S.  
Royal Palm Beach, Florida 33411

I/We, 2 Andy Rudnicki, own the property referenced above and hereby grant my/our consent for Knights of Columbus to utilize the property for Fish Fry acknowledging that I/we will be responsible for the activities conducted thereon.

Andy Rudnicki  
Affiant Owner

\_\_\_\_\_  
Affiant Agent

STATE OF FLORIDA  
COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me by means of  physical presence or online  notarization this 15 day of November, 20 24 by 2 Andy Rudnicki and, who are personally known to me or who have produced a Florida driver's license as identification and who did/did not take an oath (circle one).

Sharyn A Garcia  
Notary Public  
State of Florida

(Seal)





HOLD HARMLESS AGREEMENT FOR APPLICANT

The undersigned hereby requests a Special Events/Seasonal Vendor Permit (circle one) from the Village of Royal Palm Beach, Florida ("Village").

NOW, THEREFORE, for and in consideration of the issuance of the permit by the Village and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, I/we agree as follows:

1. I/we hereby agree to abide by all regulations set forth in the VILLAGE OF ROYAL PALM BEACH Code of Ordinances and all other laws.
2. I/we hereby agree that I/we will indemnify and hold the Village harmless from and against any and all claims, demands, lawsuit, settlements, damages, costs and expenses, including attorneys' fees, suffered or incurred by the Village and arising out of or in connection with the Special Event, Temporary Sale, or Seasonal Vending conducted.

Executed this 15 day of November, 2024.

WITNESSES:

Arline Laguerre  
Signature

Arline Laguerre  
Printed Name

Chris Winters  
Signature

Chris Winters  
Printed Name

Z. Andy Rudnicki  
Applicant

Z. Andy Rudnicki  
Printed Name

STATE OF FLORIDA  
COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me by means of [ ] physical presence or [ ] online notarization this 15 day of November, 2024 by Z. Andy Rudnicki, who is personally known to me or who has produced a Florida driver's license as identification and who did/did not take an oath (circle one).

Sharyn A Garcia  
Sharyn A Garcia  
Notary Public  
State of Florida

(Seal)





HOLD HARMLESS AGREEMENT FOR OWNER OF PROPERTY  
(IF DIFFERENT FROM APPLICANT)

\*DO NOT COMPLETE FOR EVENTS ON VILLAGE PROPERTY

The undersigned is the owner of the real property to be utilized for the proposed Special Event or Temporary Sale. The undersigned has granted the Applicant permission to apply for a Special Events/Seasonal Vendor permit (circle one) from the Village of Royal Palm Beach, Florida ("Village"), to use the undersigned's property for this purpose, and acknowledges responsibility (owner's affidavit is attached hereto).

NOW, THEREFORE, for and in consideration of the issuance of the permit by the Village and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, I/we agree as follows:

1. I/we hereby agree to abide by all regulations set forth in the VILLAGE OF ROYAL PALM BEACH Code of Ordinances and all other laws.

2.

2. I/we hereby agree that I/we will indemnify and hold the Village harmless from and against any and all claims, demands, lawsuit, settlements, damages, costs and expenses, including attorneys' fees, suffered or incurred by the Village and arising out of or in connection with the Special Event or Seasonal Vending conducted.

Executed this 15 day of November, 2024.

WITNESSES:

Arline Laquerre  
Signature

Arline Laquerre  
Printed Name

Chris Winters  
Signature

Chris Winters  
Printed Name

Rev. Z. Andy Rudnicki

Owner of Property

Rev Z Andy Rudnicki  
Printed Name

STATE OF FLORIDA  
COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me by means of [ ] physical presence or [ ] online notarization this 15 day of November, 2024 by Z Andy Rudnicki, who is personally known to me or who has produced a Florida driver's license as identification and who did/did not take an oath.

Sharyn A Garcia

Sharyn A Garcia

Notary Public  
State of Florida

(Seal)







**AFFIDAVIT FOR SPECIAL NO FEE PERMIT  
NON-PROFIT, CHARITABLE, VETERANS' ORGANIZATIONS AND/OR OTHERS  
ENTITLED TO EXEMPTIONS**

DATE: 11/15/2024

I/We Rev. Z Andy Rudnicki of 100 Cretwoos Blvd., S, Royal Palm Beach, Florida 33411  
(Name of Applicant) (Mailing Address of Applicant)

on behalf of Our Lady Queen of the Apostles Catholic Church,  
(Non-profit, Charitable, Veterans' Organization or others entitled to exemptions)

hereby request a special no fee permit or reduced rate occupational license from the Village of Royal Palm Beach in accordance with Section 16-8 of the Village Code in order to operate the business as described below or to hold the following fundraising project and/or sale at the following location: 100 Crestwood Blvd., S, Royal Palm Beach, Florida 33411

1. The Knights of Columbus Council 12376  
(Non-profit, Charitable, Veterans' Organization or others entitled to exemptions)  
is a bonafide Non-Profit, Charitable, Veterans' Organization or other person/entity entitled to an exemption which operates without private profit for a civic, charitable, youth, service, fraternal or religious purpose. Attached is documentation to support this statement (i.e., incorporation certificate; 501c(3) status, etc.)

2. Guy Scavelli & Jose L. Calas are bonafide members of the Knights of Columbus Council  
(Name of persons involved in project) organization and will not receive any compensation, whatsoever, for the operation of the project.

3. The Knights of Columbus Council 12376 (Name of Organization / Person) will abide by all regulations set forth in the Village of Royal Palm Beach Code of Ordinances.

4. I understand the above be investigated by the Village of Royal Palm Beach and that if there are any misrepresentation stated herein, any permit issued based on this affidavit shall be automatically revoked. I hereby swear that all facts stated herein are true and correct.

Rev. Z. Andy Rudnicki  
Signature of Applicant

Pastor  
Office Held, if applicable

STATE OF FLORIDA )  
COUNTY OF PALM BEACH )

The foregoing instrument was acknowledged before me by means of [ ] physical presence or [ ] online notarization this 15 day of November, 2024 by Rev Z Andy Rudnicki who is personally known to me or who has produced a Florida driver's license as identification and who did/did not take an oath (circle one).

(Seal)



Sharyn A Garcia  
Notary Public  
State of Florida





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
01/06/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b>  Lockton Affinity, LLC  P. O. Box 879610 Kansas City, MO 64187-9610	<b>CONTACT NAME:</b> Lockton Affinity, LLC <b>PHONE (A/C, No, Ext):</b> 800-496-0288 <b>E-MAIL ADDRESS:</b>	<b>FAX (A/C, No):</b> 913-652-7599													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Nova Casualty Co</td> <td>42552</td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Nova Casualty Co	42552	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :
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**INSURED**  
 Knights of Columbus Council 12376  
 100 Crestwood Blvd. South  
 Royal Palm Beach, FL 33411

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			LFR-GL-29000000-03	02/01/2024	02/01/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
A	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS  <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			LFR-GL-29000000-03	02/01/2024	02/01/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Physical/Sexual Abuse or Molestation Liability			LFR-GL-29000000-03	02/01/2024	02/01/2025	Occurrence \$500,000 Aggregate \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Knights of Columbus council 12376 to hold six (6) Lenten Fish Fry Events at Our Lady Queen of the Apostles Catholic Church in the Village of Royal Palm Beach on the following Fridays of 2025: 3/7, 3/14, 3/21, 3/28, 4/4 and 4/11.

<b>CERTIFICATE HOLDER</b>  Diocese of Palm Beach  9995 N Military Trail  Palm Beach Gardens, FL 33410	2687687  <b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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# Consumer's Certificate of Exemption

Issued Pursuant to Chapter 212, Florida Statutes

DR-14  
R. 01/18

85-8012702249C-8	07/31/2021	07/31/2026	RELIGIOUS-PHYSICAL PLACE
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

OUR LADY QUEEN OF THE APOSTLES  
 CATHOLIC CHURCH  
 100 CRESTWOOD BLVD S  
 ROYAL PALM BEACH FL 33411-4701

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.