

Agenda Item # __C - 3__

Village of Royal Palm Beach

Agenda Item Summary

Agenda Item:

Approval of bid award and authorization for the Village Manager to enter into contract with Horizon Air Conditioning, Inc., the lowest responsible, responsive bidder, in the amount of \$84,792.00 (annual cost) for Air Conditioning (“A/C”) Monthly Maintenance. Funding for the A/C Monthly Maintenance is budgeted in FY24 Public Works Operating Budget.

Issue:

Horizon Air Conditioning, Inc. is the sole responsible, responsive bidder. The contract for air conditioning monthly maintenance is necessary to maintain air conditioning units at fifteen (15) Village buildings. This contract is for an initial one (1) year term and may be extended for four (4) additional one (1) year terms subject to vendor acceptance, satisfactory performance and determination that renewal will be in the best interest of the Village. The contract includes cost adjustments outlined below:

Cost Adjustments: The cost for all items as quoted herein shall remain firm for the initial term of the contract. No cost increases shall be accepted in this initial bid term. Cost increases for subsequent years and any renewal or extension terms shall be subject to Village Council approval and shall be limited to the latest yearly percentage increase provided in the All Urban Consumers Price Index (CPU-U) for Miami-Fort Lauderdale-West Palm Beach, FL as published by the Bureau of Labor Statistics, U.S. Dept. of Labor as of April 1 of the most recent calendar year or three percent (3%), whichever is less. Any approved cost adjustment shall become effective on the beginning date of the approved renewal term.

Recommended Action:

Upon Council review staff recommends a motion to approve.

Initiator:	Village Manager	Agenda	Village Council
Paul Webster,	Approved:	Date:	Action:
Director of		09/21/2023	
Public Works			
