

AGENDA SUMMARY ITEM

Agenda Item #: C - 5

Agenda Item: Approval and authorization, in accordance with established policy, to make a budget amendment for Fund 001 in the fiscal year 2021/2022 Budget. Said amendment to create new permanent part time position and transfer a total of \$2,500 from Other Services Professional (511-3190) to Salaries & Wages (512-1299)

In accordance with the Village Clerks memo attached, this adjustment creates a new permanent part time position entitled Audio-Video Broadcast Operator. The person currently in the contracted position will be retiring in July and this will broaden the Village’s chances of recruit a suitable steady replacement.

Exhibit “A” attached outlines the sources and uses of the funds.

Recommended Action:

Requesting Village Council approval to make the budget amendment to the fiscal year 2021/2022 Budget in accordance with established policy.

Initiator	Village Manager Approval	Agenda Date	Village Council Action
Stanley G. Hochman Finance Director		04/21/22	

EXHIBIT "A"
BUDGET REVISION
GENERAL FUND - 001

DEPARTMENT	ACCOUNT DESCRIPTION	BUDGET CODE NO.	AMOUNT
POSITION ADDITIONS/DELETIONS			
VILLAGE MANAGER	ADD: AUDIO-VIDEO BROADCAST OPERATOR		
SOURCE OF FUNDS			
VILLAGE COUNCIL	OTHER SERVICES-PROFESSIONAL	511-3190	\$ 2,500
TOTAL SOURCE OF FUNDS			<u>\$ 2,500</u>
USE OF FUNDS			
VILLAGE MANAGER	SALARIES AND WAGES	512-1299	\$ 2,500
TOTAL USE OF FUNDS			<u>\$ 2,500</u>



Village of Royal Palm Beach, Florida

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Diane DiSanto, MMC
Village Clerk

MEMORANDUM

TO: Stanley G. Hochman, Finance Director

FROM: Diane DiSanto, Village Clerk

RE: Request for Audio-Video Broadcast Operator
Part-time Permanent Position

DATE: April 4, 2022

Pursuant to our discussion with the Village Manager, the Clerk's Office is requesting the approval of an Audio-Video Broadcast Operator as a Part-time Permanent Position in order to replace the current contractual AV Broadcast Operator services.

The current audio-video broadcast operator contractor, Emilio Vazquez, will be retiring in July 2022 and this will broaden the Village's chances to recruit a suitable steady replacement.

The proposed changes will not modify the overall FY22 Council Budget. Thank you.

DD

Fred Pinto
Mayor

Selena Samios
Vice Mayor

Jeff Hmara
Councilman

Jan Rodusky
Councilwoman

Richard Valuntas
Councilman

Raymond C. Liggins P. E.
Village Manager